League of Women Voters of Portland

BUDGET WORKSHEET 2022-23

	2022-23 Budget			2021-22 Budget			Actuals	Percent of	2020-21 Actuals		
EXPENSES (p. 1 of 2)	Regular Fund	Education Fund	Budget Total	Regular Fund	Education Fund	Budget Total	through 12/21 (both funds)	Total Budget	Regular Fund	Education Fund	Total
A. General Office Expenditures											
1 Rent & Utilities	\$6,131	\$5,017	\$11,148	\$6,600	\$5,400	\$12,000	\$5,145	43%	\$6,323	\$5,173	\$11,496
2 Office Expense/Supplies	\$660	\$540	\$1,200	\$660	\$540	\$1,200	\$159	13%	\$192	\$157	\$349
3 Software licenses, Communications (Phone), Website, Podcast hosting	\$2,103	\$1,720	\$3,823	\$1,349	\$1,104	\$2,453	\$687	28%	\$1,226	\$1,003	\$2,229
4 Postage and PO Box	\$990	\$810	\$1,800	\$605	\$495	\$1,100	\$73	7%	\$970	\$793	\$1,763
5 Salaries (Gross)	\$13,750	\$11,250	\$25,000	\$11,000	\$9,000	\$20,000		0%	\$0	\$0	\$0
6 Payroll Burden	\$1,238	\$1,013	\$2,250	\$990	\$810	\$1,800	\$35	2%	\$0	\$0	\$0
7 Bookkeeper Services	\$275	\$225	\$500	\$248	\$203	\$450		0%	\$162	\$137	\$298
8 Discretionary Fund/ Other	\$1,100	\$900	\$2,000	\$1,100	\$900	\$2,000	\$1,152	58%	\$0	\$0	\$0
9 Government Fees and Taxes	\$173	\$142	\$315	\$173	\$142	\$315	\$236	75%	\$50	\$0	\$50
10 Audit/Review of Books (½T)	\$0	\$0		\$0	\$0				\$0	\$0	\$0
11 Insurance	\$550	\$450	\$1,000	\$550	\$450	\$1,000		0%	\$478	\$391	\$869
12 Bank, Payment, and Credit Card Fees	\$297	\$243	\$540	\$220	\$180	\$400	\$270	68%	\$373	\$65	\$438
Equipment and computer support, maintenance and repair	\$110	\$90	\$200	\$1,210	\$990	\$2,200		0%	\$93	\$76	\$169
14 Equipment Purchase	\$110	\$90	\$200	\$110	\$90	\$200	\$100	50%	\$0	\$0	\$0
SUBTOTAL General Office	\$27,487	\$22,489	\$49,976	\$24,815	\$20,303	\$45,118	\$7,858	17%	\$9,866	\$7,795	\$17,661
B. Administration											
1 President's Fund	\$165	\$135	\$300	\$165	\$135	\$300	\$0	0%	\$130		\$130
2 Board Expense	\$165	\$135	\$300	\$165	\$135	\$300	\$500	303%	\$0		\$0
3 Development Comm. Expenses											
a. Direct Mail/ solicitation expenses	\$385	\$315	\$700	\$303	\$248	\$550	\$588	153%	\$116	\$95	\$210
b. Administration	\$330	\$270	\$600	\$220	\$180	\$400	\$0	0%	\$0		\$0
SUBTOTAL Administration	\$1,045	\$855	\$1,900	\$853	\$698	\$1,550	\$1,088	104%	\$246	\$95	\$340
C. Membership Activities and Member											
Engagement											
1 PMP LWVUS	\$7,328		\$7,328	\$4,296	\$4,296	\$8,592	\$4,488	52%	\$3,512	\$3,512	\$7,024
2 PMP LWVOR		\$6,985	\$6,985		\$8,189	\$8,189		0%		\$6,695	\$6,695
3 Membership Committee	\$1,200		\$1,200	\$1,200		\$1,200	\$125	10%	\$820		\$820
4 Voter	\$250		\$250	\$250		\$250	\$30	12%	\$164		\$164
5 Program Planning/ Member Education/ Units	\$400		\$400	\$400		\$400		0%	\$0		\$0
Events: annual luncheon, program planning, local convention	\$8,000		\$8,000	\$4,000		\$4,000		0%	\$0		\$0
SUBTOTAL membership/units	\$17,178	\$6,985	\$24,163	\$10,146	\$12,485	\$22,631	\$4,643	21%	\$4,496	\$10,207	\$14,703

EXPENSES (p. 2 of 2)	Regular Fund	Education Fund	Budget Total	Regular Fund	Education Fund	Budget Total	Actuals as of 12/20	Percent	Regular Fund	Education Fund	Total
D. Voter Service/ Community Education											
1 Printed Voters' Guide		\$12,000	\$12,000		\$25,000	\$25,000				\$19,675	\$19,675
2 Voter Education Recordings		\$14,000	\$14,000								
3 Voter Service		\$500	\$500		\$5,500	\$5,500	\$1,913	35%		\$775	\$775
4 Community Ed. Meeting Expenses		\$3,500	\$3,500		\$1,800	\$1,800	\$1,971	110%		\$615	\$615
5 Study/Publication		\$100	\$100		\$0	\$0				\$799	\$799
6 Outreach/Publicity		\$12,000	\$12,000		\$800	\$800			\$700	\$4,873	\$5,573
X Educational Events (remove line)					\$500	\$500	\$4,101	820%			
SUBTOTAL Voter Service/ Community Education	\$0	\$42,100	\$42,100	\$0	\$33,600	\$33,600	\$7,984	24%	\$700	\$26,736	\$27,436
E. Travel and Training Expenses											
1 National Convention	\$0		\$0	\$1,300		\$1,300	\$0			\$0	\$0
2 State Council/Convention	\$1,000		\$1,000	\$500		\$500	\$0			\$0	\$0
3 Workshops (registration & expenses)	\$1,250	\$1,400	\$2,650	\$1,250	\$1,400	\$2,650	\$0			\$95	\$95
SUBTOTAL Travel & Training Exp.	\$2,250	\$1,400	\$3,650	\$3,050	\$1,400	\$4,450	\$0	0%	\$0	\$95	\$95
F. Position Support											
1 Action Committee	\$1,350		\$1,350	\$1,350		\$1,350	\$30	2%	\$800		\$800
SUBTOTAL Position Support	\$1,350	\$0	\$1,350	\$1,350	\$0	\$1,350	\$30	2%	\$800	\$0	\$800
TOTAL FY EXPENSES	\$49,310	\$73,829	\$123,138	\$40,213	\$68,486	\$108,699	\$21,602	44%	\$16,108	\$44,928	\$61,035