

EXPENSES (p. 1 of 2)	2021-22 Proposed Budget			Actuals through 12/20 (both funds)	Percent of Total Budget	2019-20 Actuals		
	Regular Fund	Education Fund	Budget Total			Regular Fund	Education Fund	Total
<b>A. General Office Expenditures</b>								
1 Rent & Utilities	\$6,600	\$5,400	\$12,000	\$6,496	52%	\$6,017	\$4,923	\$10,940
2 Office Expense/Supplies	\$660	\$540	\$1,200	\$15	1%	\$763	\$625	\$1,388
3 Software licenses, Communications (Phone), Website	\$1,349	\$1,104	\$2,453	\$811	41%	\$630	\$515	\$1,145
4 Postage and PO Box	\$605	\$495	\$1,100	\$658	66%	\$596	\$487	\$1,083
5 Salaries (Gross)	\$11,000	\$9,000	\$20,000	\$0	0%	\$7,032	\$5,753	\$12,786
6 Payroll Burden	\$990	\$810	\$1,800	\$0	0%	\$612	\$501	\$1,112
7 Bookkeeper Services	\$248	\$203	\$450	\$198	10%	\$226	\$190	\$416
8 Discretionary Fund/ Other Expenditures	\$1,100	\$900	\$2,000	\$0	0%	\$162	\$133	\$295
9 Government Fees and Taxes	\$173	\$142	\$315	\$50	16%	\$125	\$90	\$215
10 Audit/Review of Books (½T)	\$0	\$0		\$0	0%	\$0	\$0	\$0
11 Insurance	\$550	\$450	\$1,000	\$884	88%	\$473	\$397	\$870
12 Bank/ Payment fees/ Credit Card Fees	\$220	\$180	\$400	\$349	87%	\$391	\$31	\$422
13 Equipment and computer support, maintenance and repair	\$1,210	\$990	\$2,200	\$0	0%	\$0	\$0	\$0
14 Equipment Purchase	\$110	\$90	\$200	\$0	0%	\$0	\$0	\$0
<b>SUBTOTAL General Office</b>	<b>\$24,815</b>	<b>\$20,303</b>	<b>\$45,118</b>	<b>\$9,462</b>	<b>19%</b>	<b>\$17,026</b>	<b>\$13,644</b>	<b>\$30,670</b>
<b>B. Administration</b>								
1 President's Fund	\$165	\$135	\$300	\$0	0%	\$0	\$0	\$0
2 Board Expense	\$165	\$135	\$300	\$0	0%	\$0	\$0	\$0
3 Development Comm. Expenses								
a. Direct Mail/ solicitation expenses	\$303	\$248	\$550	\$0	0%	\$305	\$249	\$554
b. Administration	\$220	\$180	\$400	\$0	0%	\$0	\$0	\$0
<b>SUBTOTAL Administration</b>	<b>\$853</b>	<b>\$698</b>	<b>\$1,550</b>	<b>\$0</b>	<b>0%</b>	<b>\$305</b>	<b>\$249</b>	<b>\$554</b>
<b>C. Membership/ units</b>								
1 PMP LWVUS	\$4,296	\$4,296	\$8,592	\$1,776	25%	\$3,552	\$3,552	\$7,104
2 PMP LWVOR		\$8,189	\$8,189	\$3,347	50%	\$0		\$0
3 Membership Committee	\$1,200		\$1,200	\$242	22%	\$645		\$645
4 Voter	\$250		\$250	\$55	18%	\$240		\$240
5 Member Education/ Units	\$400		\$400		0%	\$148		\$148
6 Events: Local Convention, annual luncheon, etc.	\$4,000		\$4,000		0%	\$7,428		\$7,428
<b>SUBTOTAL membership/units</b>	<b>\$10,146</b>	<b>\$12,485</b>	<b>\$22,631</b>	<b>\$5,420</b>	<b>28%</b>	<b>\$12,013</b>	<b>\$3,552</b>	<b>\$15,565</b>

<b>EXPENSES (p. 2 of 2)</b>	<b>Regular Fund</b>	<b>Education Fund</b>	<b>Budget Total</b>	<b>Actuals as of 12/20</b>	<b>Percent</b>	<b>Regular Fund</b>	<b>Education Fund</b>	<b>Total</b>
<b>D. Voters Service/Citizen Education</b>								
1 Voters' Guide Exp. and Promotions		\$25,000	\$25,000	\$14,953	\$1		\$17,505	\$17,505
2 Voters Service		\$5,500	\$5,500	\$775	185%		\$315	\$315
3 Study/Publication		\$0	\$0	\$0	0%		\$1,225	\$1,225
4 Educational Events		\$500	\$500	\$0	0%			\$0
5 Outreach/Publicity		\$800	\$800	\$1,353	16%	\$194	\$1,236	\$1,429
6 Civic Ed. Meeting Expenses		\$1,800	\$1,800	\$615	34%		\$807	\$807
<b>SUBTOTAL Voters Service/Citizen Education</b>	<b>\$0</b>	<b>\$33,600</b>	<b>\$33,600</b>	<b>\$17,695</b>	<b>56%</b>	<b>\$194</b>	<b>\$21,087</b>	<b>\$21,280</b>
<b>E. Travel and Training Expenses</b>								
1 National Convention	\$1,300		\$1,300	\$0		\$675	\$0	\$675
2 State Council/Convention	\$500		\$500	\$0			\$0	\$0
3 Workshops (registration & expenses)	\$1,250	\$1,400	\$2,650	\$0			\$0	\$0
<b>SUBTOTAL Travel &amp; Training Exp.</b>	<b>\$3,050</b>	<b>\$1,400</b>	<b>\$4,450</b>	<b>\$0</b>	<b>0%</b>	<b>\$675</b>	<b>\$0</b>	<b>\$675</b>
<b>F. Position Support</b>								
1 Action Committee	\$1,350		\$1,350	\$800	59%	\$0		\$0
<b>SUBTOTAL Position Support</b>	<b>\$1,350</b>	<b>\$0</b>	<b>\$1,350</b>	<b>\$800</b>	<b>59%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL FY EXPENSES</b>	<b>\$40,213</b>	<b>\$68,486</b>	<b>\$108,699</b>	<b>\$33,377</b>	<b>31%</b>	<b>\$30,212</b>	<b>\$38,532</b>	<b>\$68,744</b>

<b>G. Funds Retained for FY 22-23</b>								
1 Grant Funds		\$20,000	\$20,000					
<b>SUBTOTAL Funds retained for next FY</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>					

<b>TOTAL EXPENSES</b>	<b>\$40,213</b>	<b>\$88,486</b>	<b>\$128,699</b>	<b>\$34,972</b>	<b>27%</b>	<b>\$31,726</b>	<b>\$39,768</b>	<b>\$71,494</b>
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