

PROPOSED BUDGET WORKSHEET 2020-2021

REVENUE	2020-21 Proposed Budget			2019-20 Adopted Budget			Actuals through 12/19 (both funds)	Percent of Total Budget	2018-2019 Actuals		
	Regular Fund	Education Fund	Budget Total	Regular Fund	Education Fund	Budget Total			Regular Fund Actual	Education Fund Actual	Total Actual
1 Member Dues	\$8,910	\$8,910	\$17,820	\$7,562	\$7,562	\$15,124	\$15,289	101.1%	\$7,945	\$7,945	\$15,890
2 Development:											
a. Cash Contributions -Members	\$9,000	\$9,000	\$18,000	\$3,929	\$13,000	\$16,929	\$11,156	65.9%	\$8,754	\$8,612	\$17,365
b. Cash Contributions -Non-members	\$2,000	\$2,000	\$4,000	\$2,000	\$4,000	\$6,000	\$100	1.7%		\$2,375	\$2,375
c. Corporate Contributions		\$6,000	\$6,000		\$6,000	\$6,000	\$78	1.3%	\$133	\$2,837	\$2,970
d. Foundations/Grants		\$20,000	\$20,000		\$10,000	\$10,000		0.0%		\$28,000	\$28,000
e. Other Fundraisers	\$2,000	\$2,000	\$4,000	\$2,000	\$3,000	\$5,000	\$528	10.6%	\$42	\$35	\$77
3 Interest	\$5	\$5	\$10	\$5	\$5	\$10	\$11	113.2%	\$5	\$11	\$15
4 Events	\$4,000		\$4,000	\$1,750	\$525	\$2,275	\$0	0.0%	\$3,583	\$200	\$3,783
Total Budgeted Revenue	\$25,915	\$47,915	\$73,830	\$17,246	\$44,092	\$61,338	\$27,162	44.3%	\$20,461	\$50,014	\$70,476
Reserves and Other Funds											
1 Endowment Fund Distribution	\$9,200		\$9,200	\$8,760		\$8,760	\$4,380	50.0%	\$8,600		\$8,600
2 Funds Carried Forward	\$6,700	\$20,000	\$26,700	\$5,000	\$15,000	\$20,000	\$0				
3 Sara Frewing Distribution		\$13,000	\$13,000		\$7,000	\$7,000	\$0				
4 Education Fund Reserves/ Repay Reg Fund loan	\$661	-\$661		\$12,333	-\$12,333	\$0	\$0				
Total Reserve, Etc. Funds	\$16,561	\$32,339	\$48,900	\$26,093	\$9,667	\$35,760	\$4,380	12.2%	\$8,600		\$8,600
TOTAL REVENUE	\$42,476	\$80,254	\$122,730	\$43,339	\$53,759	\$97,098	\$31,542	32.5%	\$29,061	\$50,014	\$79,076
TOTAL EXPENSE	\$42,476	\$65,917	\$108,393	\$43,289	\$53,759	\$97,048	\$27,782	28.6%	\$30,296	\$52,742	\$83,037
NET GAIN (LOSS)	\$0	\$14,337	\$14,337	\$50	\$0	\$50	\$3,760		(\$1,234)	(\$2,728)	(\$3,962)

EXPENSES (p. 1 of 2)	2020-21 Proposed Budget			2019-20 Adopted Budget			Actuals through 12/19 (both funds)	Percent of Total Budget	2018-19 Actuals		
	Regular Fund	Education Fund	Budget Total	Regular Fund	Education Fund	Budget Total			Regular Fund Actual	Education Fund Actual	Total Actual
A. General Office Expenditures											
1 Rent & Utilities	\$6,822	\$5,582	\$12,404	\$6,497	\$5,316	\$11,813	\$5,006	42%	\$6,635	\$5,429	\$12,064
2 Office Expense/Supplies	\$660	\$540	\$1,200	\$495	\$405	\$900	\$744	83%	\$590	\$610	\$1,200
3 Software licenses, Communications (Phone), Website	\$1,095	\$896	\$1,990	\$286	\$234	\$320	\$702	219%	\$184	\$150	\$334
4 Postage and PO Box	\$550	\$450	\$1,000	\$550	\$450	\$1,000	\$354	35%	\$457	\$474	\$931
5 Salaries (Gross)	\$12,672	\$10,368	\$23,040	\$11,440	\$9,360	\$20,800	\$9,542	46%	\$9,470	\$7,748	\$17,218
6 Payroll Burden	\$1,081	\$885	\$1,966	\$1,030	\$842	\$1,872	\$763	41%	\$877	\$717	\$1,594
7 Bookkeeper Services	\$1,100	\$900	\$2,000	\$1,100	\$900	\$2,000	\$306	15%			\$0
8 Discretionary Fund/ Other Expenditures	\$3,000	\$175	\$3,175	\$3,000	\$175	\$3,175	\$0	0%	\$789	\$517	\$1,306
9 Government Fees and Taxes	\$175	\$140	\$315	\$175	\$100	\$275	\$215	78%	\$175	\$140	\$315
10 Audit/Review of Books (½T)	\$500	\$500	\$1,000	\$250	\$250	\$500	\$0	0%			\$0
11 Insurance	\$550	\$450	\$1,000	\$495	\$405	\$900	\$500	56%	\$483	\$396	\$879
12 Bank/ Payment fees/ Credit Card Fees	\$220	\$180	\$400	\$220	\$100	\$320	\$198	62%	\$330	\$68	\$398
13 Equipment and computer support, maintenance and repair	\$116	\$95	\$210	\$110	\$100	\$210	\$0	0%			\$0
14 Equipment Purchase	\$206	\$169	\$375	\$275	\$100	\$375	\$0	0%	\$56	\$44	\$100
SUBTOTAL General Office	\$28,746	\$21,328	\$50,074	\$25,923	\$18,737	\$44,460	\$18,331	41.2%	\$20,045	\$16,294	\$36,339
B. Administration											
1 President's Fund	\$165	\$135	\$300	\$165	\$135	\$300	\$0	0%			\$0
2 Board Expense	\$165	\$135	\$300	\$165	\$135	\$300	\$0	0%			\$0
3 Development Comm. Expenses											
a. Direct Mail/ solicitation expenses	\$138	\$113	\$250	\$650	\$650	\$1,300	\$0	0%	\$106	\$87	\$193
b. Merchandise Purchases, Special Event Costs	\$100		\$100	\$100		\$100	\$0	0%			\$0
SUBTOTAL Administration	\$568	\$383	\$950	\$1,080	\$920	\$2,000	\$0	0.0%	\$106	\$87	\$193

PROPOSED LWV BUDGET WORKSHEET 2020-21

EXPENSES (p. 2 of 2)	Regular Fund	Education Fund	Budget Total	Regular Fund	Education Fund	Budget Total	Actuals as of 12/19	Percent	Regular Fund Actual	Education Fund Actual	Total Actual
C. Membership/ units											
1 PMP LWVUS	\$3,512	\$3,512	\$7,024	\$2,736	\$2,736	\$5,472	\$3,552	64.9%	\$3,728	\$3,728	\$7,456
2 PMP LWVOR		\$6,695	\$6,695		\$5,216	\$5,216	\$1,708	32.7%		\$8,784	\$8,784
3 Membership Committee	\$1,100		\$1,100	\$2,800		\$2,800	\$115	4.1%	\$536		\$536
4 Voter	\$300		\$300	\$700		\$700	\$60	8.6%	\$366	\$300	\$666
5 Member Education/ Units	\$400		\$400	\$400		\$400	\$148	36.9%			\$0
6 Events: Local Convention, annual luncheon, etc.	\$4,000		\$4,000	\$4,000		\$4,000	\$550	13.8%	\$3,333		\$3,333
SUBTOTAL membership/units	\$9,312	\$10,207	\$19,519	\$10,636	\$7,952	\$18,588	\$6,133	33.0%	\$7,963	\$12,812	\$20,774
D. Voters Service/Citizen Education											
1 Voters' Guide Exp. and Promotions		\$20,000	\$20,000		\$13,000	\$13,000	\$1,042	8.0%		\$13,943	\$13,943
2 Voters Service		\$3,250	\$3,250		\$3,000	\$3,000		0.0%		\$3,810	\$3,810
3 Study/Publication		\$500	\$500		\$500	\$500	\$1,225	244.9%			\$0
4 Educational Events		\$500	\$500		\$500	\$500	\$0	0.0%			\$0
5 Outreach/Publicity	\$500	\$7,800	\$8,300	\$3,000	\$7,000	\$10,000	\$0	0%		\$4,934	\$4,934
6 Civic Ed. Meeting Expenses		\$1,800	\$1,800		\$2,000	\$2,000	\$1,051	52.6%		\$863	\$863
SUBTOTAL Voters Service/Citizen Education	\$500	\$33,850	\$34,350	\$3,000	\$26,000	\$29,000	\$3,318	11.4%	\$0	\$23,550	\$23,550
E. Delegate Travel and Expenses											
1 National Convention	\$1,500		\$1,500	\$1,500		\$1,500	\$0		\$981		\$981
2 State Council/Convention	\$900		\$900	\$200		\$200	\$0		\$790		\$790
3 Workshops (registration & expenses)		\$150	\$150		\$150	\$150	\$0				\$0
SUBTOTAL Delegate Travel & Exp.	\$2,400	\$150	\$2,550	\$1,700	\$150	\$1,850	\$0	0.0%	\$1,771	\$0	\$1,771
F. Position Support											
1 Action Committee	\$950		\$950	\$950		\$950	\$0	0.0%	\$410		\$410
SUBTOTAL Position Support	\$950		\$950	\$950		\$950	\$0	0.0%	\$410	\$0	\$410
TOTAL EXPENSES	\$42,476	\$65,917	\$108,393	\$43,289	\$53,759	\$97,048	\$27,782	28.6%	\$30,296	\$52,742	\$83,037