



2018 LWV of Portland Convention

**Wednesday, May 9, 5:15 PM
The Great Hall, Westminster Presbyterian Church
1624 NE Hancock Street, Portland**

Table of Contents

| | |
|---|----|
| Agenda..... | 3 |
| Your Rights as a Member..... | 4 |
| Proposed Rules of Convention..... | 4 |
| Board of Directors for 2017-2018..... | 5 |
| Off-Board Leaders..... | 5 |
| Minutes of the 2017 Convention..... | 6 |
| Treasurer's Report..... | 11 |
| Endowment Fund..... | 18 |
| Presentation and Voting..... | 19 |
| Proposed Bylaws Amendments (none proposed in 2018)..... | 19 |
| Proposed Program for 2017-2018..... | 19 |
| Proposed Budget for FY 2018-2019..... | 20 |
| Nominating Committee Report..... | 25 |
| Board of Directors 2018-2019..... | 26 |
| New Board Member Profiles..... | 27 |
| Presidents' Report..... | 28 |
| Civic & Member Education..... | 29 |
| City Government Study..... | 34 |
| Units..... | 35 |
| Action..... | 37 |
| Development..... | 40 |
| Membership..... | 43 |
| Communications..... | 42 |
| Facebook..... | 44 |
| Publicity..... | 47 |
| Twitter..... | 49 |
| Voter Newsletter..... | 50 |
| Website..... | 51 |
| Voter Service..... | 52 |
| <i>Voters' Guide</i> | 53 |
| <i>Voters' Guide</i> Distribution..... | 54 |
| Voter Forums..... | 55 |
| Video <i>Voters' Guide</i> | 56 |
| Speakers' Bureau..... | 56 |
| Voter Registration..... | 57 |
| Naturalization Ceremony..... | 57 |
| Directory of Elected Officials..... | 58 |
| Recognition of LWVPDX Volunteers..... | 59 |
| LWV of Portland Presidents from 1930-2017..... | 60 |

Agenda

- 5:15pm Registration, Beverages and Social Time
- 5:45pm **Meet the Match** Fundraising Challenge
Introduced by *Debbie and Ted Kaye*
- 6:00pm Buffet Dinner
- 6:15pm **Meet the Match Primary Vote**
- 6:45pm Speaker: Sue Hildick, President, Hildick Strategies
Introduced by *Marion McNamara*
- 7:20pm Short break
- 7:30pm **Meet the Match Final Vote**
- 7:40pm Education Interest Group, *Nancy Donovan*
- 7:45pm Call to order and Welcome
- Remembrance of Members Deceased 2017-18: *Henrienne Slattery, Anne Willer, Bob Lustberg, Karen Labinger*
 - Volunteer Recognition: *Paulette Meyer*
 - Volunteer of the Year: *Fran Dyke, Doreen Binder*
 - Introduction of Secretary: *Anne Davidson*
 - 2018 Minutes Committee: *Carol Cushman, Tom Dyke*
 - Introduction of Parliamentarian: *Alice Bartelt*
 - Introduction of Timekeeper: *Maud Naroll*
 - Delegate Count: *Aidan Krainock*
 - Introduction of Election Committee: *Claire Kordosky, Marnie Lonsdale*
 - Adoption of Convention Rules
 - Adoption of Convention Agenda
 - Recognition of Past Presidents, New Members, LWVOR and LWVUS Board, Elected Officials
 - Introduction of 2017-18 Board of Directors and Off-Board Leaders
 - Acceptance of Minutes of 2017 Convention
 - Treasurer's Report: *Peter Englander*
 - Endowment Fund Report: *Corinne Paulson*

Presentations, Discussion and Voting

- Proposed Bylaw Language (*None this year*)
- 2018-19 Program: *Marion McNamara* pg. 19
 - Motions to update language in current Positions (*none this year*)
 - Motions to retain current positions
 - Motion to adopt recommended study (*none this year*)
 - Motion to consider non-recommended study items
 - Proposed Budget for 2018-19: *Betsy Pratt* pg. 20
- Nominating Committee Report: *Peggy Bengry* pg. 25
- Nominations from the Floor
- Continued discussion and voting

- Discussion of Program proposals
 - Discussion and Votes on amending and retaining positions
 - Discussion and Vote on adoption of recommended and non-recommended items, studies or updates that have been approved for consideration
- Budget
 - Discussion and vote on the 2018-19 LWVPDX budget
- Election of Board of Directors and Off-Board Leaders
 - Vote on nominations
- Appreciation of board and off-board members; convention helpers and participants.
- Estimate of **Meet the Match** fundraising results
- Presentation of the 2018-19 Board
- Guidance to the 2018-19 Board

9:00pm Adjournment

Your Rights as a Member

To demand an orderly procedure

To appeal the decision of the Chair

To be informed on the question of procedure

To make, second, debate, or amend motions, if debatable or amendable

To vote and to be assured of an accurate count

Proposed Rules of Convention

Admission: Admission to Local Convention shall be granted to members in good standing and their guests.

Quorum: Fifteen percent of the January 2018 membership (276 members x 0.15 = 41 members) shall constitute a quorum. Voting may be done by members only.

Debate: Only League members have the privilege of the floor. When addressing the Chair, a member shall stand and state name. Discussion shall be limited to two (2) minutes per speaker. During debate, a speaker FOR the motion shall alternate with a speaker AGAINST the motion. No member shall speak more than once until all others who wish to speak have the opportunity.

Resolutions: Only courtesy resolutions are in order.

Motions: When a motion or resolution is made, it shall be put in writing, signed by mover, and sent to the secretary and the chair.

Voting: A majority of those present and voting shall be required for adoption of any measure, except when the bylaws, Robert's Rules of Order or Oregon law specify otherwise.

Board of Directors for 2017-2018

Co-President

Co-President

1st Vice President, Membership Chair

2nd Vice President, Voter Service Chair

3rd Vice President, Civic Education Chair

Secretary

***Voter* Editor**

Treasurer

Action Chair

At-Large

At-Large

At-Large

Development Chair

Units Coordinator

At-Large/Outreach Chair

Frances Dyke

Doreen Binder

Debbie Kaye

Stephanie Hertzog

Marion McNamara

Anne Davidson

Margaret Noel

Peter Englander

Debbie Aiona

Kristin Eberhard

Carol Cushman

Kim Mason

Vacant

Judy Froemke

Vacant

Off-Board

Endowment Fund Chair

Endowment Fund Treasurer

Nominating Committee Chair

Nominating Committee Member

Nominating Committee Member

Nominating Committee Alternate

Budget Committee Chair

Volunteer Coordinator

Social Media Team

Corinne Paulson

Anne Davidson

Peggy Bengry

Suzanne Fleming

Janet Youel

Betsy Pratt

Betsy Pratt

Paulette Meyer

Amy Beltaine

Mary McWilliams

Minda Seibert

Maud Naroll

Forums Chair

Minutes of the 2017 Local Convention

Anne Davidson

The 2017 convention of the League of Women Voters of Portland was held at University Place on Tuesday, May 9, 2017. President Fran Dyke called the meeting to order at 7:40 pm. She called attention to the agenda on pages 3 and 4 of the Convention Workbook for members' use.

A moment of silence was held to remember the Portland League members who passed away this year: Eleanor Hunting and Georgia Inglis.

Volunteer of the Year: The honoree for 2017 Volunteer of the Year could not be present. This honor will be awarded at the Titanium Luncheon on June 6th and broadly announced to the membership at that time.

Introductions: Secretary Anne Davidson was introduced along with the 2017 convention minutes committee members Carol Cushman and Tom Dyke. Fran also introduced Alice Bartelt, second vice president of the League of Women Voters of Oregon as Parliamentarian, Elections Committee members Steve Hudson and Ted Kaye and Timekeeper, Emily Medley who is also the Office Manager.

Fran pointed out that there are cards on each table for writing any motions or amendments offered, as well as guidance to the board. Guidance includes suggestions for the kind of work members would like the Board to consider next year. All cards are to be turned in to the Secretary at the end of the meeting.

Delegate Count: Doreen Binder announced that 60 members were present, 41 are

needed for a quorum. Doreen also determined that 31 votes would constitute a simple majority and a two-thirds majority would be 40 members.

Adoption of Convention Rules: Susan Gilbert moved the adoption of the Convention Rules as found on page 4 of the Convention Workbook. Marnie Lonsdale seconded the motion and the Convention Rules were adopted with no discussion.

Adoption of the Convention Agenda: Fran Dyke clarified the procedure for moving through the agenda: there would be a presentation of each item, a motion to adopt the Board's recommendation on that item and opportunities for questions. Further discussion and a vote on each item would be held after all the motions are presented. Linda Mantel moved the adoption of the Convention Agenda as printed on page 3 of the Convention Workbook. The motion was seconded by Margaret Noel and the Convention Agenda was adopted unanimously.

Recognition and Introductions: Fran introduced past presidents of the Portland League in attendance: Debbie Aiona, Carol Cushman, Kathleen Hersh, Kris Hudson, Mary McWilliams, Margaret Noel and Betsy Pratt.

New members in attendance were also welcomed: Jill Morby, Wendy Lawton, Lucy Lawton, Judy Schroeter, Fay Putnam, Merrily Burger, Charlene Jones, Marcia Lattig, Judith Armatta, Joan Harvey, Paul Millius, Kathy Young, Ellen Simmons and Peter Englander.

Also introduced were past LWVUS board members Kris Hudson and Norman Turrill.

Current LWVOR board members are Alice Bartelt, Norman Turrill and Kathleen Hersh. Past members of the LWVOR board Beth Burczak, Margaret Noel, Kris Hudson (who also served on the LWVUS board) Jane Gigler and Betsy Pratt, Fran expressed her appreciation for everyone who serves at the local, state and national levels to make democracy work.

Fran pointed out that 19 lifetime members are listed at the bottom of page 5 of the Convention Workbook. Their significant contributions of over 50 years each is greatly appreciated.

Fran recognized the 2016-17 Board of Directors and Off-Board leaders as the people who guide the work of our League. They are also listed on page 5 of the Workbook. Board members present were Debbie Kaye, Peggy Bengry, Margaret Noel, Anne Davidson, Marion McNamara, Debbie Aiona, Amy Beltaine, Doreen Binder, Paulette Meyer and Diane Herrmann. Fran also recognized the Off-Board members, many of whom were present: Kathleen Hersh, Kris Hudson, Corinne Paulson, Mary McWilliams, Janine Settlemeyer, Judy Schroeter, Pat Osborn, Ann Dudley, Linda Roholt and Art Wilson. Unit leaders this year included Barbara Stalions, Paulette Meyer, Judy Froemke, Linda Mather, Mary McWilliams, Karn Hill, Corinne Paulson and Kathleen Hersh. Fran encouraged members to read the impressive annual reports from these dedicated leaders as found in the Convention Workbook and thanked them all.

Acceptance of Minutes: The minutes of the 2016 Convention were printed on pages 6 through 10 of the Workbook. The minutes were reviewed by last year's minutes review committee, Doreen Binder, Susan Gilbert and Diane Herrmann. Fran asked for any corrections to the minutes and hearing none, the minutes were accepted as written.

2018 League of Women Voters of Portland Local Convention

Treasurer's Report: Paulette Meyer, Board Treasurer, rose to present the Treasurer's report which was printed on page 11 in the Workbook. She pointed out both the Regular Fund and the Education Fund statements which were printed in the Workbook on pages 12 through 15. She directed members to the percentage column on each statement which reflects where revenue and expenses for both funds are in relation to the 2016-2017 budget. She also thanked Mary Hepokoski who prepared the statements.

Endowment Fund Report: Corinne Paulson, Endowment Fund chair was unable to attend the convention so Anne Davidson, Endowment Fund Treasurer presented the report as found on pages 16, 17 and 18 of the Workbook. As outlined in the report, Anne explained the history of the fund, the responsibilities of the committee and the process by which they determine each quarter's distribution to the Portland League. She also identified and thanked the other members of the Endowment Fund committee: Elizabeth Joseph, Carol Wilson, Phil Thor and Paulette Meyer, ex-officio member.

Committee and Board Recommendations: Fran Dyke again stated the process for these recommendations. After each presentation, the presenter will move adoption of the recommendation. As the motions are the recommendations of a committee or the Board, there is no need for a second. She clarified that members will be able to ask questions as each motion is made and that further discussion, amendments and voting would take place at the end of all presentations and motions. She reminded members that motions should be in writing and that motion cards are on each table or available from the Secretary.

2017-2018 Program: Fran invited Margaret Noel, Civic Education Chair to introduce the program report as outlined on pages 19 through 21 of the Convention Workbook. Margaret reported that 46 members from 8 units participated in program planning in January. Based on their discussions, the Board of the League of Women Voters of Portland recommended the following program for the upcoming year. Margaret moved the adoption of the Board recommended program as follows:

1. Retain all the current positions of the League of Women Voters of Portland
2. Adopt the recommended re-study of the City of Portland City government position
3. Add a footnote or another brief explanation of Measure 11 in the Juvenile Justice position

Margaret further explained each motion. For the first, retaining the current positions allows the League to advocate or act upon issues during the next year. She pointed out that that the positions are in the Membership Handbook. For the second motion she said the unit members felt there were gaps in the current City Government position. The two year study would conclude with a written report, discussion and adoption of a new position. She also clarified that the third motion dealt with the fact that the Juvenile Justice position included mention of Measure 11 but did not provide an explanation of the Measure which they felt would be helpful.

Margaret also reported that the non-recommended proposals were listed on pages 20 and 21 of the Convention Workbook.. These suggestions could be topics for civic education programs or interest groups.

At this point, Fran Dyke asked if any member wished to make a motion to consider one of the non-recommended items for study in 2017-2018. She noted that the LWVPDX 2018 League of Women Voters of Portland Local Convention

bylaws require that proposals for studies be submitted to the Board at least two months before the convention and that the Board did not receive any proposals that included a scope for work, timeline or any other details. However, this was the opportunity to request consideration of a non-recommended study item. Fran further explained that if the membership decided to consider a study not recommended by the Board, members would debate and vote separately upon whether to adopt that study. Both the motion to consider a proposed item and the vote to adopt the study of a non-recommended item require a majority vote. There were no proposals and no further questions.

Proposed Budget: Fran introduced Budget Chair, Kris Hudson who rose to explain the proposed Regular Fund budget for FY 2017-2018. The proposed budget was outlined on pages 22 through 26 of the Convention Workbook and Kris provided further information in a Powerpoint presentation prepared by Marnie Lonsdale. Kris explained that the budget committee focused on financing a strong future by growing the League and ensuring that funds are available to carry out the goals and programs of the League. The committee identified the need to enhance staffing and equipment and to provide training for staff and volunteers because growth requires updated approaches. She reviewed each line of the budget and went on to talk about things for members to think about which included making better use of the media and organizing more social and educational options such as speaking, learning and sharing with other organizations. She reminded the members that all of these cost money. She also reminded members that there will be a \$1.00 increase in dues which was approved at a previous local convention.

Kris thanked the members of her committee.

Kris then moved the adoption of the recommended 2017-18 League of Women Voters of Portland budget as presented.

There were no questions.

Nominating Committee Report: Fran Dyke introduced Kathleen Hersh, Nominating Committee Chair to present the report of the Nominating Committee which can be found on page 27 of the Convention Workbook. She pointed out that the names in bold were up for nomination this year. Kathleen spoke about Amy Hjerstedt who first became a League member here in Portland and is now a national Board member who brought a message of transformation in her remarks at the recent LWVOR Convention: as the League looks to its 100 year celebration we are looking at ways to strengthen the League. She said Norman Turrill, Oregon president and Portland member, gave some ideas of how the transformation will look in Oregon. Kathleen went on to say that the slate of nominees for the Portland Board has the skill and experience to lead the Portland League to the 100th anniversary.

Kathleen then presented the board and off-board nominees: Co-Presidents Fran Dyke and Doreen Binder; Second VP Stephanie Hertzog; Third VP Marion McNamara; Secretary Anne Davidson; Voter Editor Margaret Noel; Treasurer Peter Englander; Directors Kristin Eberhard and Kim Mason; Unit Coordinator Judy Froemke; Volunteer Coordinator Paulette Meyer; Endowment Fund Chair Corinne Paulson; Nominating Committee Chair Peggy Bengry; Nominating Committee Member Suzanne Fleming and Budget Chair Betsy Pratt.

Kathleen moved that the League of Women Voters of Portland elect all the nominees on the slate as presented.

Fran Dyke then called for nominations from the floor for each officer and director. There were none.

Discussion and Voting: Fran Dyke announced that now was the time for further discussion and voting upon the motions give.

The first motion was that the League of Women Voters of Portland retain all current positions. There were no questions or further discussion. Fran called for the vote and the motion passed.

The second motion was to adopt a restudy of the current City of Portland City Government position. Hearing no questions or further discussion, Fran called for the vote and the motion passed.

The third motion was to make an editing change in the Juvenile Justice position to add a footnote or brief explanation of Measure 11. There were no questions or further discussion and Fran called for the vote on the motion. The motion passed.

Fran then asked for questions or further discussion on the motion for adoption of the recommended 2017-18 LWVPDX budget. There were none and Fran called for the vote on the motion. The motion passed.

Finally, Fran called for a vote on the slate of nominees as presented and as shown on page 27 of the Convention Workbook. Since there were no nominations from the floor and the nominees were unopposed, Fran asked to exercise the authority granted in the bylaws to ask members to elect all the unopposed nominees by voice vote. The slate was elected unanimously.

Acknowledgements: Fran thanked all the volunteers who helped with the Local Convention and Silent Auction. She went on to say that all the presenters and their

committees deserved a lot of credit for the work they put into the proposals that were discussed and approved. She thanked the leadership team for the Silent Auction committee Judy Schroeter, Kim Mason, Mary McWilliams, Jane Gigler and Wendy Lawton. She thanked Margaret Noel for making arrangements for the Local Convention venue, Debbie Kaye for the table decorations and Doreen Binder and Emily Medley for managing reservations and payments.

Silent Auction: Kim Mason reported that the silent auction brought in \$5,765.00.

Presentation of the 2017-18 League of Women Voters Board and Directors: Fran presented the Board members and Directors and asked them to come forward: Fran Dyke and Doreen Binder, Debbie Kaye, Stephanie Hertzog, Marion McNamara, Anne Davidson, Peter Englander, Margaret Noel, Debbie Aiona, Amy Beltaine, Kristin Eberhard, Kim Mason, Judy Froemke and Paulette Meyer.

Guidance to the Board: Doreen Binder announced that the final business on the agenda is guidance to the 2017-18 Board. She invited members to write their suggestions on a card and asked if anyone wished to take the microphone.

Hearing no suggestions, Doreen adjourned the meeting at 9pm.

Treasurer's Report

Peter Englander

Position Description

In accordance with Board policies, procedures and bylaws, the Treasurer is responsible for the financial activities of both League organizations (see flow-chart pg. 17) including:

Financial control of the League's cash-basis accounting, tax preparation and filing – performing these tasks or working with bookkeepers. League member Mary Hepokoski volunteers to perform bookkeeping, production of monthly financial reports for the board and tax return preparation.

Treasury operations – coordination of the flow of money, including managing bank accounts, and money flows such as check deposits and PayPal.

Financial Analysis – Analysis of cash flows and trends on a quarterly basis, monitoring of the loan between the Regular Fund and the Education Fund (see below) and making recommendations to the Board on the use of invested reserve funds.

Management of invested reserves not otherwise managed by the Endowment Fund Committee, such as the Ethel Noble Reserve Fund.

The Treasurer is also a member of the Executive Committee, Personnel Committee and an ex-officio member of the Endowment Fund Committee.

Treasurer Activities in fiscal year 2017-18

The Board has supported a great deal of change to the League's financial systems. In the late summer, the Board approved moving League banking from two national banks to OnPoint Community Credit Union. This decision was based on both a desire to support local financial institutions as well as move

League funds away from questionable practices by national banks not in line with League positions. In addition, the following efforts are currently underway:

1. The Bookkeeping Collaborative LLC was hired to perform a review of the League's financial policies and procedures. This review may result in changes to League policies and procedures this spring.

2. Conversion of the League's bookkeeping into Quickbooks or similar electronic bookkeeping-specific software. This effort will be coordinated with the fiscal year, with a parallel migration of our membership database systems, and will also likely include utilization of a payroll service.

In automating our financial records, there will be a review of our chart of accounts (the line items in the budget and financial reports for each organization) in an effort to simplify our financial statements to be more consistent with bookkeeping and tax reporting for similarly-sized organizations.

3. The Board has also considered a third-party review of our financial accounting, as one has not been performed for over twenty years.

Financial performance

The 2017-18 fiscal year started off with substantial reserve cash balances in each organization carried forward from the previous fiscal year. In the Education Fund, some portion of these cash balances is attributable to a grant awarded in the previous fiscal year with known utilization in the following fiscal year. The Regular Fund benefited from a boost in membership after the 2016 election.

Education Fund: In addition to contributions from members and non-members, the Education Fund has been fortunate to be awarded grants to support Voter Services and Civic Education. Grant applications are typically submitted January through March. It was reported at last year's convention that the Multnomah Bar Foundation awarded the

League \$5,000. This year the League has applied for grants from the Multnomah Bar Foundation, the Saling Foundation and the Rose E. Tucker Charitable Trust totaling \$28,000. The Education Fund receives most of its income in the spring of election years; the business donations and grants it receives are often restricted to specific educational purposes. The League's ability to spend as budgeted this fiscal year and into next fiscal year will require some level of success with our grant submissions and donations.

The Education Fund has also been paying a larger portion of the total Per Member Payment (PMP) obligations. Paying PMP to LWVOR from the Education Fund has only been possible since 2015, when LWVOR consolidated into a singular 501(c)(3) organization.

Regular Fund: Cash balances of the Regular Fund will also continue to be monitored throughout the remainder of the year as additional funds beyond balances carried forward from 2016-17, membership dues, Endowment Fund distributions and other contributions may not be sufficient. General office expenses such as rent and payroll are usually paid by the Regular Fund.

The Education Fund is currently responsible for 45% of these expenses. This ongoing Education Fund "payable"/Regular Fund "receivable" is administered as a no-interest loan to the Education Fund from the Regular Fund. When cash is available, some loan repayment has occurred. As of March, 2018, the loan balance is approximately \$61,500, an increase of \$8,500 thus far this fiscal year.

If needed, the Regular Fund can obtain additional resources through a repayment of a portion of this loan. Education Fund loan repayments can draw upon non-restricted funding and invested reserves.

Budget v. Actual

| LWVW Expenditures | | | | | | | | | | | | | | July | August | September | October | November | December | January | February | March | TOTAL | BUDGET | PERCENT | Total FY 16/17 | | | |
|--|-----|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|--------|--------|--------|-----------|---------|----------|----------|---------|----------|-------|--------|--------|---------|----------------|--|--|--|
| A. General Office Expenditures | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Rent & Utilities | 513 | | 513 | 513 | 513 | 587 | 513 | 513 | 82 | 429 | 21 | 600 | 1,122 | 53% | 889 | | | | | | | | | | | | | | |
| 2. Office Expense / Supplies | - | - | - | 50 | 13 | - | 6 | 15 | 15 | 15 | 15 | 140 | 275 | 51% | 183 | | | | | | | | | | | | | | |
| 3. Communications (Phone) | 15 | 18 | 15 | 15 | 15 | 15 | 15 | 110 | 94 | - | - | 291 | 1,540 | 19% | 663 | | | | | | | | | | | | | | |
| 4. Postage & PO Box | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | - | | | | | | | | | | | | | | |
| 5. Website Maintenance & Domain Name | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | - | | | | | | | | | | | | | | |
| 6. Salaries (Gross) | - | 531 | 639 | 644 | 810 | 793 | 2,049 | - | - | 825 | 6,290 | 8,610 | 73% | 7,868 | | | | | | | | | | | | | | | |
| 7. Payroll Burden | - | - | - | 160 | - | - | 209 | - | - | - | 370 | 904 | 41% | 729 | | | | | | | | | | | | | | | |
| 8. Discretionary Fund | - | - | - | - | - | - | - | - | - | - | - | 193 | 0% | 138 | | | | | | | | | | | | | | | |
| 9. Government Fees & Taxes | - | - | - | - | - | 74 | 100 | - | - | - | 174 | 110 | 158% | 97 | | | | | | | | | | | | | | | |
| 10. Review of Books | - | - | - | - | - | - | - | - | - | - | - | - | 250 | 0% | - | | | | | | | | | | | | | | |
| 11. Insurance | - | - | - | - | - | - | 209 | 281 | - | - | - | 490 | 495 | 99% | 482 | | | | | | | | | | | | | | |
| 12. Bank / Pay Pal / Credit Card Fees | 16 | 15 | 21 | 23 | 35 | 56 | 71 | 6 | 6 | 3 | 246 | 220 | 112% | 221 | | | | | | | | | | | | | | | |
| 13. Equipment Maintenance & Repair | - | - | - | - | - | - | - | - | - | - | - | - | 110 | 0% | - | | | | | | | | | | | | | | |
| 14. Equipment Purchases | 104 | - | - | - | - | 2,212 | - | 181 | - | - | 2,497 | 1,650 | 151% | - | | | | | | | | | | | | | | | |
| 15. Other Expenditures | - | - | - | - | - | 52 | - | - | - | - | 52 | 275 | - | - | 50 | | | | | | | | | | | | | | |
| SUBTOTAL General Office | 648 | 1,077 | 1,239 | 1,368 | 3,775 | 1,743 | 3,511 | 544 | 1,422 | 15,328 | 21,965 | 70% | 17,326 | | | | | | | | | | | | | | | | |
| B. Administration | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. President's Fund | - | - | - | - | - | - | - | - | - | - | - | - | 165 | 0% | - | | | | | | | | | | | | | | |
| 2. Board Expense | - | - | 100 | 74 | - | - | - | - | 17 | - | 192 | 165 | 116% | - | 25 | | | | | | | | | | | | | | |
| 3. LWVOR Communications Fee | - | - | - | - | - | - | - | - | - | - | - | - | - | 3% | - | | | | | | | | | | | | | | |
| 4. Outreach/ Public Relations | - | - | - | - | - | - | 35 | - | - | - | 35 | 1,375 | - | - | - | | | | | | | | | | | | | | |
| 5. Development: | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | | | | | | | | | | | | | | |
| a. Direct Mail / Solicitation Expenses | - | - | - | - | - | 168 | 180 | - | - | - | 348 | 650 | 54% | 587 | | | | | | | | | | | | | | | |
| b. Merchandise, Special Events Costs | - | - | - | 36 | - | - | - | - | - | - | 36 | 300 | 12% | - | | | | | | | | | | | | | | | |
| 6. Other/Discretionary | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | | | | | | | | | | | | | | |
| SUBTOTAL Administration | - | - | 100 | 110 | 168 | 35 | 180 | 17 | - | - | 611 | 2,655 | 23% | 612 | | | | | | | | | | | | | | | |
| C. Membership / Units | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. PMP LWVUS | - | 1,676 | - | - | - | - | - | - | - | - | 1,676 | 3,352 | 3,352 | 100% | 3,008 | | | | | | | | | | | | | | |
| 2. PMP LWVOR | - | - | 0 | 77 | - | - | 552 | - | - | - | 1,000 | 1,000 | 1,000 | 100% | 2,867 | | | | | | | | | | | | | | |
| 3. Membership Committee (Handbook, etc.) | 48 | 28 | 100 | - | - | - | 280 | - | - | - | 678 | 1,440 | 47% | 1,245 | | | | | | | | | | | | | | | |
| 4. Voter | - | - | - | - | - | - | 46 | 124 | - | 32 | 202 | 200 | 101% | 816 | | | | | | | | | | | | | | | |
| 5. Member Education / Units | - | - | - | - | - | - | 2,513 | 4,000 | - | - | 2,513 | 4,000 | 63% | 5,265 | | | | | | | | | | | | | | | |
| 6. Local Convention/Events | - | - | - | - | - | - | - | - | - | - | - | 200 | 0% | - | | | | | | | | | | | | | | | |
| 7. Member Committees | 48 | 1,704 | 177 | - | - | 46 | 3,469 | - | - | 2,708 | 8,153 | 11,592 | 70% | 13,201 | | | | | | | | | | | | | | | |
| SUBTOTAL Membership / Units | 48 | 1,704 | 177 | - | - | 46 | 3,469 | - | - | 2,708 | 8,153 | 11,592 | 70% | 13,201 | | | | | | | | | | | | | | | |
| D. Voters Service / Citizen Education | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. General Meeting Expenses | - | - | - | - | - | - | - | - | - | - | - | - | 1,650 | 0% | 41 | | | | | | | | | | | | | | |
| SUBTOTAL Voters Service / Citizen Educ | - | - | - | - | - | - | - | - | - | - | - | - | 1,650 | 0% | 41 | | | | | | | | | | | | | | |
| E. Delegate Travel & Expense | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. National Convention / Council | - | - | - | - | - | - | - | - | - | - | - | - | 3,600 | 0% | 638 | | | | | | | | | | | | | | |
| 2. State Council / Convention | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | 1,251 | | | | | | | | | | | | | | |
| 3. Workshops (Registration & Expenses) | - | - | - | - | - | - | - | - | - | - | - | - | - | 0% | - | | | | | | | | | | | | | | |
| SUBTOTAL Delegate Travel & Expenses | - | - | - | - | - | - | - | - | - | - | - | - | 3,600 | 0% | 1,889 | | | | | | | | | | | | | | |
| F. Position Support | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Action Committee | - | - | - | - | - | - | - | - | - | - | - | - | 950 | 0% | 500 | | | | | | | | | | | | | | |
| 2. Member Agreement Committee | - | - | - | - | - | - | - | - | - | - | - | - | 950 | 0% | 500 | | | | | | | | | | | | | | |
| SUBTOTAL Position Support | - | - | - | - | - | - | - | - | - | - | - | - | 950 | 0% | 500 | | | | | | | | | | | | | | |
| TOTAL BUDGETED EXPENDITURES | 696 | 2,781 | 1,516 | 1,478 | 3,943 | 1,824 | 7,160 | 562 | 4,130 | 24,092 | 42,412 | 57% | 33,569 | | | | | | | | | | | | | | | | |
| EXPENDITURES including Transfers | | | | | | | | | | | | | | 696 | 2,781 | 1,516 | 1,478 | 14,093 | 1,824 | 7,160 | 562 | 4,130 | 34,242 | | | | | | |
| Transfer to Education Fund | - | - | - | - | - | - | - | - | - | - | - | - | 10,150 | - | - | | | | | | | | | | | | | | |
| Transfer to Sara Frewing Fund | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | | | | | | | | | | | | | | |

Budget v. Actual

| LWV Revenue | | July | August | September | October | November | December | January | February | March | TOTAL | BUDGET | PERCENT | Total FY 16/17 |
|---|------|--------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|------------|----------------|
| 1. Member Dues | | 2,639 | 4,684 | 700 | 2,020 | 1,507 | 1,737 | 1,467 | 154 | 310 | 15,217 | 17,651 | 86% | 18,273 |
| 2. Development: | | | | | | | | | | | | | | |
| a. Cash Contributions-Members | | 478 | 1,195 | 100 | 209 | 50 | 60 | 732 | 123 | 50 | 2,996 | 4,260 | 70% | 3,508 |
| b. Cash Contributions-Non-members | | 150 | 60 | 50 | 60 | 400 | 435 | 450 | 39 | - | 1,644 | 2,000 | 82% | 1,130 |
| c. Corporate Contributions | | - | 52 | - | - | 51 | - | 10 | 48 | - | 161 | - | - | 59 |
| f. Fundraisers | | 125 | 242 | - | 485 | - | - | 20 | - | - | 872 | 5,000 | 17% | 7,218 |
| 3. Interest | | - | - | - | - | - | - | 0 | 0 | 0 | 1 | 1 | - | 0 |
| 4. Events | | - | - | - | - | - | 181 | 2,319 | 30 | - | 2,531 | 4,000 | 63% | 4,370 |
| 6. Other | | - | - | - | - | - | - | - | - | - | - | - | - | 40 |
| TOTAL BUDGETED REVENUE | | 3,391 | 6,234 | 850 | 2,773 | 2,009 | 2,413 | 4,999 | 394 | 360 | 23,421 | 32,912 | 71% | |
| RESERVES AND OTHER FUNDS | | | | | | | | | | | | | | |
| 1. Endowment Fund | | 2,125 | - | - | 2,125 | - | - | - | 2,125 | - | 6,375 | 8,500 | 75% | 8,360 |
| 2. Funds Carried Forward | | 2,125 | - | - | 2,125 | - | - | - | 2,125 | - | - | 1,000 | 0% | - |
| TOTAL RESERVES AND OTHER FUNDS | | 2,125 | - | - | 2,125 | - | - | - | 2,125 | - | 6,375 | 9,500 | 67% | 8,360 |
| TOTAL REVENUE | | 5,516 | 6,234 | 850 | 4,898 | 2,009 | 2,413 | 4,999 | 2,519 | 360 | 29,796 | 42,412 | 70% | 42,938 |
| B. Pass Through Funds | | | | | | | | | | | | | | |
| Endowment Fund | | | | | | | | | | | | | | |
| Sara Frewing Fund | | | 125 | | | | | | | | | | | |
| REVENUE including Funds | | 5,516 | 6,359 | 850 | 4,898 | 2,009 | 2,436 | 5,039 | 2,519 | 360 | 40,004 | | | |
| BANK ACCOUNT | | | | | | | | | | | | | | |
| A. Beginning Balance | Jul. | 8,651 | 13,458 | 17,961 | 16,574 | 28,627 | 15,599 | 15,210 | 10,130 | 11,375 | Total | | | |
| B. Revenue | | 5,516 | 6,359 | 850 | 14,898 | 2,009 | 2,436 | 5,039 | 2,519 | 360 | | | | |
| C. Expenditures | | (696) | (2,781) | (1,516) | (14,993) | (14,993) | (1,824) | (7,160) | (5,622) | (4,130) | (34,242) | | | |
| D. Fund Balance | | 13,471 | 17,035 | 17,294 | 23,994 | 16,542 | 16,211 | 13,108 | 12,087 | 7,605 | 5,763 | | | |
| E. Ed Fund Revenue in Reg+Transfer to Reg | | 439 | 1,636 | 206 | 200 | 23 | - | 35 | - | 50 | 2,569 | | | |
| F. Ed Fund Expenses in Reg Fund | | 432 | 869 | 1,143 | 1,191 | 1,267 | 1,299 | 2,962 | 711 | 1,252 | 11,125 | | | |
| G. Ed Rev-Expenses in Reg Fund | | (13) | 767 | (937) | (911) | (1,244) | (1,299) | (2,927) | (711) | (1,202) | (8,556) | | | |
| H. Payroll/W/H Not Remitted (Current Deducts) | | | 159 | 217 | 218 | 300 | 298 | 686 | | 296 | 2,173 | | | |
| I. Payroll/W/H Remitted | | | | | 594 | | | 737 | | | 1,331 | | | |
| J. Payroll/W/H Adjustment: (H-I) | | - | 159 | 217 | (376) | 300 | 298 | (51) | - | 296 | 842 | | | |
| K. Ending Balance | Jul. | 13,458 | 17,961 | 16,574 | 28,627 | 15,599 | 15,210 | 10,130 | 11,375 | 6,700 | | | | |
| YEAR TO DATE TOTALS | | | | | | | | | | | | | | |
| YTD Rev (w/o Ed Fd Rev in Reg Act or Loan Rpymt) | Jul. | 3,391 | 9,625 | 10,474 | 13,247 | 15,256 | 17,669 | 22,668 | 23,061 | 23,421 | Total | | | |
| YTD Expenditures w/o transfers to funds | | 696 | 3,478 | 4,994 | 6,472 | 10,416 | 12,240 | 19,400 | 19,962 | 24,092 | | | | |
| YTD Revenue - Expenditures | | 2,695 | 6,147 | 5,480 | 6,775 | 4,841 | 5,430 | 3,268 | 3,100 | 670 | 42,916 | Current | | |
| YTD Loan to Ed Fund | | (13) | 754 | (183) | (1,174) | (2,418) | (3,717) | (6,643) | (7,355) | (8,556) | 53,010 | 61,567 | | |
| Non Member Direct Mail/Community Contributions | | | | | | | | | | | | | | |
| Expenditures | | 150 | 60 | 50 | 60 | 400 | 435 | 450 | 39 | | | | | |
| YTD Direct Mail/Com Contrib Net | | 150 | 210 | 260 | 320 | 552 | 987 | 1,257 | 1,296 | 1,296 | | | | |
| Service Auction | | 125 | 240 | - | 485 | | | 20 | | | | | | |
| Expenditures | | | | | | | | | | | | | | |
| YTD Service Auction Net | | 125 | 365 | 365 | 850 | 850 | 850 | 870 | 870 | 870 | | | | |
| Other Fundraising | | | 52 | | | 51 | | 10 | 48 | | | | | |
| Expenditures | | | | | | | | | | | | | | |
| YTD Other Fundraising Net | | - | 52 | 52 | 52 | 103 | 103 | 113 | 161 | 161 | | | | |
| Total Net Fundraising Month | | 275 | 352 | 50 | 545 | 283 | 435 | 300 | 86 | 86 | | | | |
| TOTAL YTD LWV FUNDRAISING NET | | 275 | 627 | 677 | 1,222 | 1,505 | 1,940 | 1,370 | 1,457 | 2,326 | | | | |
| IN KIND DONATIONS | | | | | | | | | | | | | | |
| | | | | | | | 49 | | | | | | | 49 |

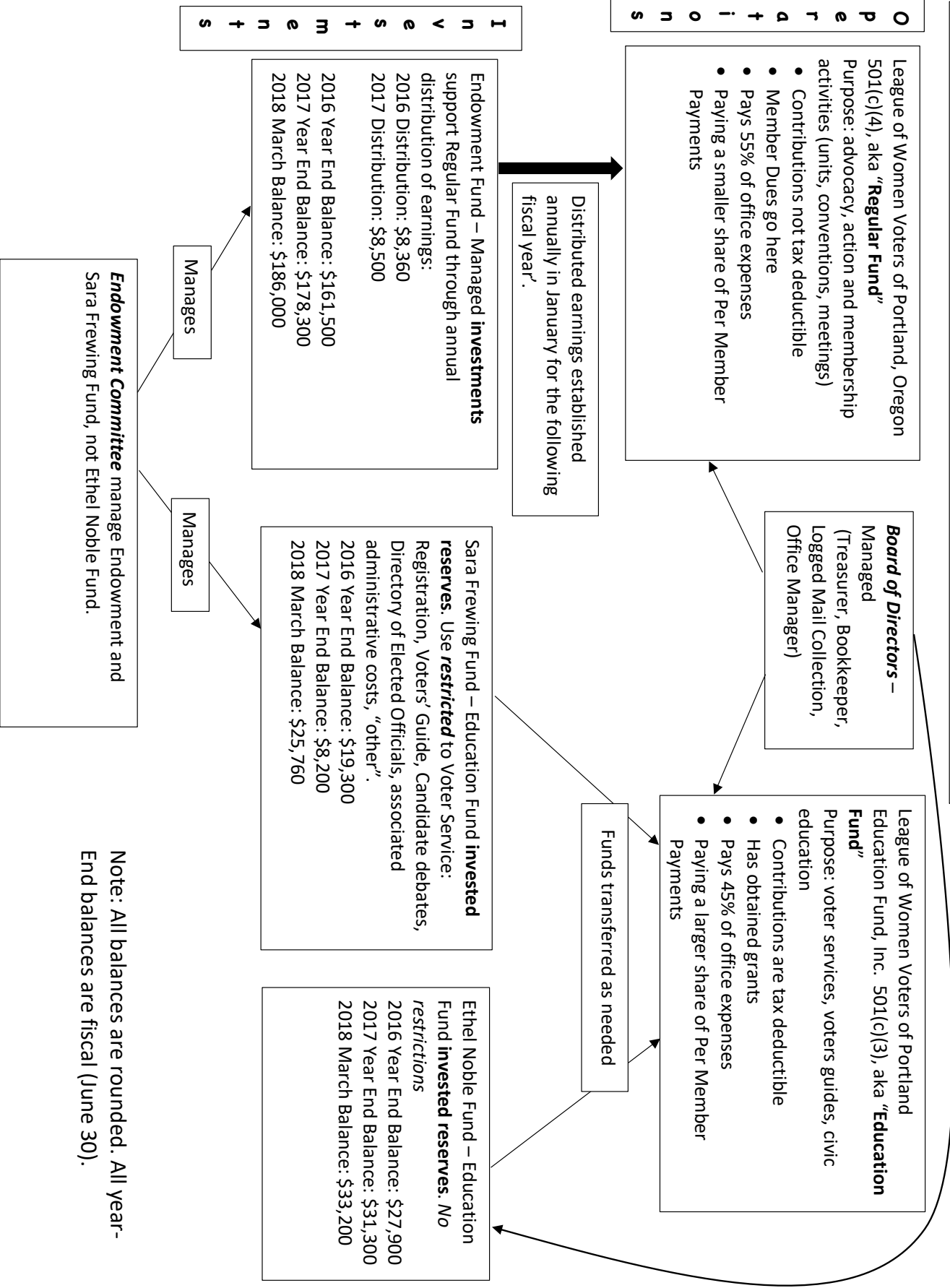
Budget v. Actual

| LWVFE Revenue | | | | | | | | | | TOTAL | | BUDGET | | PERCENT | | Total FY 16/17 | | | | | | |
|--|-------|--------|-----------|---------|----------|----------|---------|----------|-------|--------|-------|--------|--------|---------|-----|----------------|-----|-------|--------|--------|-----|--------|
| | July | August | September | October | November | December | January | February | March | | | | | | | | | | | | | |
| 2. Development: | | | | | | | | | | | | | | | | | | | | | | |
| a. Cash Contributions-Members | 981 | 2,103 | 706 | 200 | 1,523 | 450 | 1,361 | 300 | 70 | 7,693 | 9,075 | 85% | 8,765 | | | | | | | | | |
| b. Cash Contributions-Non-members | 210 | | 100 | 150 | 690 | 195 | 810 | 265 | | 2,420 | 5,000 | 48% | 3,603 | | | | | | | | | |
| c. Corporate Contributions | | | | | | | | | 1,600 | 1,600 | 5,000 | 32% | - | | | | | | | | | |
| d. Bequests | | | | | | | | | | - | - | | - | | | | | | | | | |
| e. Foundations | | | | | | | | | | - | 9,000 | 0% | 80 | | | | | | | | | |
| f. Fundraisers | | | | | | | | | | - | - | | 6 | | | | | | | | | |
| i. Interest | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 0 | 6 | 2 | 286% | - | | | | | | | | | |
| j. Events | | | | | | | | | | - | - | | - | | | | | | | | | |
| k. Grants | | | | | | | | | | - | - | | 5,000 | | | | | | | | | |
| l. Other | 445 | | | | | | | | | 445 | 2,000 | 0% | 50 | | | | | | | | | |
| m. In Kind accounted for in expenses | | | | | | | | | | - | 1,554 | 0% | 1,554 | | | | | | | | | |
| TOTAL BUDGETED REVENUE | | | | | | | | | | 1,637 | 2,104 | 806 | 351 | 2,214 | 645 | 2,171 | 566 | 1,670 | 12,164 | 30,077 | 40% | 19,058 |
| 2. Funds Carried Forward | | | | | | | | | | | | | | | | | | | | | | |
| 3. Sara Frewing Fund Distribution | | | | | | | | | | - | - | 0% | - | | | | | | | | | |
| 4. Ethel Noble Educ Fund Reserves | | | | | | | | | | - | 5,760 | 0% | 11,000 | | | | | | | | | |
| TOTAL RESERVES AND OTHER FUNDS | | | | | | | | | | 1,637 | 2,104 | 806 | 351 | 2,214 | 645 | 2,171 | 566 | 1,670 | 12,164 | 14,122 | 0% | 11,000 |
| TOTAL REVENUE | | | | | | | | | | 1,637 | 2,104 | 806 | 351 | 2,214 | 645 | 2,171 | 566 | 1,670 | 12,164 | 30,058 | 28% | 30,058 |
| Sara Frewing Contributions (Pass Through) | 300 | | | | | 60 | 100 | | | 460 | | | 7,180 | | | | | | | | | |
| Total Revenue (Including S.F. Contributions) | 1,937 | 2,104 | 806 | 351 | 2,214 | 705 | 2,271 | 566 | 1,670 | 12,624 | | | 37,238 | | | | | | | | | |

League of Women Voters of Portland Education Fund
July 1, 2017 to March 31, 2018
Budget v. Actual

| SUMMARY OF EDUCATION FUND ACCOUNTS | | | | | | | | | | | Total |
|--|--------|---------|---------|---------|---------|---------|----------|----------|----------|---------------------------|---------|
| A. Beginning Balance | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | | |
| B. Revenue | 16,870 | 18,128 | 16,998 | 15,927 | 15,537 | 11,886 | 12,581 | 12,726 | 13,028 | 12,624 | |
| C. Expenses | 1,937 | 2,104 | 806 | 351 | 2,214 | 705 | 2,271 | 566 | 1,670 | (24,440) | |
| D. Fund Balance | (691) | (2,466) | (2,815) | (1,731) | (7,109) | (1,309) | (5,053) | (975) | (2,291) | (11,816) | |
| E. Ed Fund Revenue in Reg. Fund+Transfers to Reg. Fund | 18,115 | 17,766 | 14,989 | 14,547 | 10,642 | 11,282 | 9,799 | 12,317 | 12,408 | 2,569 | |
| F. Ed Fund Expenses in Regular Fund | 419 | 1,636 | 206 | 200 | 23 | - | 35 | - | 50 | 11,125 | |
| G. Ed Fund Revenue-Expenditures in Regular Fund | 432 | 869 | 1,143 | 1,191 | 1,267 | 1,299 | 2,962 | 711 | 1,252 | (8,556) | |
| | (13) | 767 | (937) | (991) | (1,244) | (1,299) | (2,927) | (711) | (1,202) | | |
| K. Ending Balance | 18,128 | 16,998 | 15,927 | 15,537 | 11,886 | 12,581 | 12,726 | 13,028 | 13,609 | | |
| YEAR TO DATE TOTALS | | | | | | | | | | | |
| YTD Budgeted Revenue | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | | |
| YTD Budgeted Expenditures | 1,637 | 3,741 | 4,547 | 4,898 | 7,111 | 7,757 | 9,928 | 10,493 | 12,164 | Total Reg Loan to Ed Fund | |
| YTD Revenue - Expenditures | 691 | 3,158 | 5,973 | 7,704 | 14,513 | 15,821 | 20,875 | 21,849 | 24,140 | 42,916 | |
| YTD Ed Fund Owes Regular Fund | 945 | 583 | (1,426) | (2,806) | (7,402) | (8,065) | (10,947) | (11,356) | (11,976) | Current | |
| | 13 | (754) | 183 | 1,174 | 2,418 | 3,717 | 6,643 | 7,355 | 8,556 | 53,010 | |
| | | | | | | | | | | 61,567 | |
| Summary of Fundraising | | | | | | | | | | | |
| 1. Special Project Grants | Jul. | Aug. | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | As of 6/30/16 | Current |
| Expenditures | 5,000 | | | | | | | | | 5,000 | |
| YTD Special Projects Balance | | | 222 | 540 | 270 | | 394 | 507 | 517 | | 2,450 |
| 2. Community Finance Drive (non-mem) | 5,000 | 5,000 | 4,779 | 4,239 | 3,969 | 3,969 | 3,575 | 3,068 | 2,551 | Balance | 2,551 |
| Expenditures | 210 | | 100 | 150 | 690 | 195 | 810 | 265 | | | |
| YTD Comm. Finance Dr. Net | | | | | 138 | | 147 | | | | |
| 3. Voters' Guide Fundraising | 210 | 210 | 310 | 460 | 1,012 | 1,207 | 1,870 | 2,135 | 2,135 | | 2,135 |
| Expenditures | | | | | | | | | | | 1,600 |
| YTD VG Fundraising Net | | | | | | | | | | | |
| 4. Other Fund Raising | - | - | - | - | - | - | - | - | - | 1,600 | |
| Expenditures | | | | | | | | | | | |
| YTD Other Fundraising Net | | | | | | | | | | | |
| Total Net Fundraising/Month | - | - | - | - | - | - | - | - | - | | |
| TOTAL YTD LWV EF FUNDRAISING NET | 210 | - | 100 | 150 | 552 | 195 | 663 | 265 | 1,600 | | |
| | 210 | 210 | 310 | 460 | 1,012 | 1,207 | 1,870 | 2,135 | 3,735 | | |
| Ethel Noble Funds (Vanguard Wellington Fund) | | | | | | | | | | | |
| | 31,345 | | 32,408 | | | 33,873 | | | 33,229 | Gain YTD | % YTD |
| | | | | | | | | | | 1,884 | 6% |

League of Women Voters of Portland "Fund" Organization



Endowment Fund

Corinne Paulson

Members: Corinne Paulson, Chair, Anne Davidson, Treasurer, Elizabeth Joseph, Phil Thor, Carol Wilson and Peter Englander, ex officio, League treasurer.

POSITION DESCRIPTION:

Report to the Board quarterly to advise about the activities of the Fund. Oversee the Funds with the Treasurer to ensure the quarterly reports include information the Committee deems necessary. Research funds for investment and meet quarterly to review investments. Review and administer the Sara Frewing Fund and make quarterly reports to the Board. Contributions to the Endowment Fund are non-tax-deductible. Contributions to the Sara Frewing Fund are tax deductible.

HISTORY OF THE ENDOWMENT FUND:

The Portland League of Women Voters Endowment Fund was established in 1987 upon receipt of a gift from the estate of Mary Damaskov in the amount of \$91,035.62. Subsequent gifts from the following league members were:

Jane Rasmussen \$1,000.00 February 1989

Elizabeth Ducey \$1,000.00 December 1991

Pearl Gevurtz \$1,000.00 February 1992

Johanna Vanderwall \$9,253.47 May 1993

Marian Copeland \$2,000.00 1994

Darleane Lemley \$1,000.00 October 2010

Portland League bylaws require that the fund's total value never falls below the original amount of the bequests. At this time that original amount is \$106,289.09. The Endowment Fund guidelines have been

amended and ratified at convention in 1994, 1995, 1997 and 2014.

The Sara Frewing Memorial Education Fund was established to promote Voter Service projects in honor of Sara, LWV Portland's president from 1991-93.

REVIEW OF THE YEAR'S ACTIVITIES

The Endowment Committee met quarterly and reported to the Board quarterly. Peter Englander became an ad-hoc member. We kept the current proportion of our portfolio with holdings in large cap, small cap, international funds and bonds. We used a 13 quarter average to calculate our distribution to the Portland League. We used 5% of the 13 quarter figure and will contribute \$8,600 to the Portland League for the 2017-19 fiscal year, \$2,150 per quarter. At our April meeting, at the suggestion from Phil Thor, we agreed to consider performance averages for our funds over the past 10 years to compare growth. The value of our fund as of March 31, 2018 was \$186,013.49.

The value of the Sara Frewing fund was \$25,759.11

DISTRIBUTION TO THE LEAGUE OF WOMEN VOTERS OF PORTLAND

Over the past 27 years, the Endowment committee has contributed \$275,360.00 to the Portland League budget. We are limited to distributions of 8% of the previous year's ending balance.

Presentation and Voting

Proposed Bylaws Amendments

No bylaws amendments proposed in 2018

2018-2019 Proposed Program

Marion McNamara

The Board recommends that The League of Women Voters of Portland retain all current positions in our portfolio of positions, and that the re-study of Portland's City Government continue. Of the 39 League members who met in Units for Program Planning in January 2018, 22 recommended that the City Government Study continue.

Non-Recommended Items and Study/Update Proposals

Members may move consideration of non-recommended items at the 2018 Local Convention. Interest Groups are encouraged to gather information on non-recommended items in order to bring a formal study proposal to the Board for consideration in 2019. The Board has approved the Education Interest Group.

Of the 39 League members who met in Units in January 2018, 25 recommended that our Affordable Housing, Financing and Administration position from 1981 be reviewed and updated.

Proposed Budget for FY2018-2019

Betsy Pratt

Job Description. The Budget Committee is appointed by the Board and meets typically between January and March to formulate a proposed budget for the next fiscal year.

Budget Committee: Betsy Pratt, Chair; Doreen Binder; Fran Dyke; Peter Englander; Anne Davidson and Margaret Noel.

Notes and References to the Proposed FY 2018-2019 Budget.

The Budget Committee presents to the League of Women Voters of Portland the Proposed Budgets for Fiscal Year 2018-19. Members may discuss, debate, and amend the budget for the Regular Fund at the annual meeting. The Education Fund budget is provided for review and comment only, because it is related to the Regular Fund budget. The Education Fund budget will be adopted by the trustees at their next meeting.

The worksheets include information on 3 separate budgets for comparison purposes.

- The 2018-19 Proposed Budget for the Regular and Education Funds.
- The 2017-18 budgets as adopted, plus actual expenses and revenues through December 2017.
- Actual expenses and revenues for the 2016-17 budget cycle.

The overall budget is about \$6,000 higher than the previous year, due to increases in rent, staff salary, and voter service activities in support of the 2018 general election. The budget also provides more funding for outreach and publicity efforts to increase awareness of our activities.

There is a major change in how we are proposing to handle member dues. Half of the dues income will be attributed to the Education Fund. The change partly reflects our ability to pay LWVOR PMP (per member payments) with Education Fund income.

Some additional expenses are also being shifted to the Education Fund, since we believe a greater portion of our activities are either community or member education.

In 2016 the League voted to increase member dues yearly by \$1, plus any increase in PMP approved by the LWVUS or the LWVOR (none identified at this point). Proposed dues will therefore be \$78 (or \$117 for household memberships) for FY 2018-19. We currently send \$32 to LWVUS and \$30.50 to LWVOR for each member to support League activities at the national and state level. Only \$15.50 of the annual dues remains to support Portland activities.

Revenue

Line 1. Member Dues. Membership dues are based on projected membership levels for the year. The Membership Committee has a goal of attracting 25 new members, for a total of 296. As noted above, basic dues will be \$78 (or \$117 for household memberships).

Line 2. Development. This block includes revenue goals for member and non-member contributions, as well as donations from corporations and foundations.

Line 4. Events. This item includes pass-through payments from local convention or other events, such as the media lunch, needed to cover any related expenses.

Reserves and Other Funds

Line 1. Endowment Fund Distribution. The Endowment Fund trustees have committed to providing \$8,600 to the Regular Fund.

Line 2. Funds Carried Forward. This item includes any cash projected to remain from the previous year.

Line 3. Sara Frewing Distribution. This item covers contributions from the Sara Frewing Fund in support of voter education.

Line 4. Education Fund Reserves/Repay Reg. Fund Loan. This item includes projected income from Education Fund Reserves (including the Ethel Noble Fund) to repay operating expenses incurred by the

Regular Fund on behalf of Education Fund activities.

Expenses

General Office Expenses.

Lines 1 through 16. These items cover expenses related to the cost of maintaining an office and part-time staff, plus administrative services such as website support. The expense levels reflect either known or likely cost increases (such as rent), although in a few cases, such as postage, expense tracking indicates lower costs. (Costs associated with Line 16 have been moved to Line 9.)

Administration

Line 1. President's Fund. Includes expenses such as gifts to the board or other members, parking fees, travel, or meeting expenses.

Line 2. Board Expense. Includes expenses such as printing and assembling material for new board members, travel or parking fees.

Line 3. LWVOR Communications Fee. Fee paid for use of printed material generated by LWVOR.

Line 4. Outreach/Publicity. Includes expenses for paid publicity for events, radio PSAs, handouts, fliers etc. As noted above, this item provides more funding for outreach and publicity efforts to increase awareness of our activities, especially to diverse audiences.

Line 5. Development Committee Expenses. Includes costs related to fund-raising activities, such as direct mail solicitations, merchandise, or special events.

Membership/Units

Line 1. PMP LWVUS. Includes the cost of quarterly per member payments to LWVUS to support national League activities. The PMP estimates are based on actual membership data as of January 31, 2018 (PMP of \$32 for 212 members plus \$16 for 27 household members). Portland also has 18 Lifetime members and 4 student members for whom no PMP is required.

Line 2. PMP LWVOR. Includes the cost of quarterly per member payments to LWVOR to support state League activities. The PMP estimates are based on actual membership data as of January 31, 2018 (PMP of \$30.50

for 212 members plus \$15.25 for 27 household members). Again, no PMP is required for our 18 Lifetime members and 4 student members.

Line 3. Membership Committee. Includes costs related to the membership handbook and directory, the renewals process, recruitment efforts, or new member events.

Line 4. Voter. Costs to publish the Voter newsletter.

Line 5. Member Education/Units. Materials for unit meetings or to support interest groups.

Line 6. Local Convention, annual luncheon, etc. Costs associated with events such as the Media Lunch, program planning, or Local Convention. (See *Line 4* in Revenue).

Line 7. Member committees. Expenses previously associated with this line have been moved to Line 5.

Voter Service/Citizen Education

Line 1. Voters' Guide Expenses and Promotions. Costs to publish and promote the Voters' Guide for the November 2018 general election.

Line 2. Voter Service. Costs of forums, registration fees and materials, Speakers Bureau, and the Directory of Elected Officials.

Line 3. Study/Publication. Costs to support or publish League studies, such as the current study of City Government.

Line 4. Educational Events. Costs associated with any special educational events and website posts.

Line 5. Civic Ed. Meeting Expenses. This item was previously labeled as "general meetings." These meetings are intended to educate the general public as well as League members, so the new name is more descriptive. Includes costs for program recording/taping or speakers' gifts.

Delegate Travel and Expense

Line 1. National Convention. To partially defray cost of delegates to attend LWVUS conventions (2018, Chicago, and 2020).

Line 2. State Council/Convention. To partially defray cost of delegates to attend LWVOR councils (2018, Gold Beach) or conventions (2019, Ashland).

Line 3. Workshops (registration & expenses). To partially defray cost of attending LWVOR workshops.

Position Support.

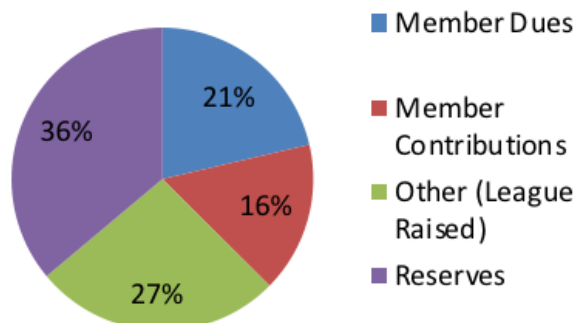
Line 1. Action Committee. Covers committee expenses, Welcome Home

Coalition dues (\$100) and ballot measure statements (\$800).

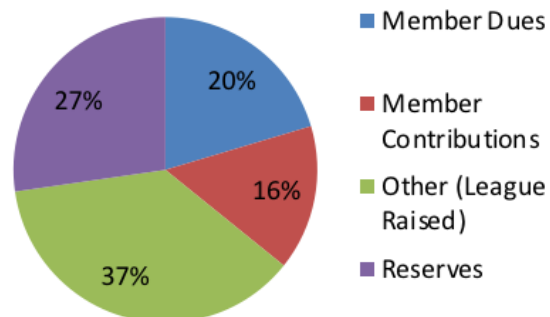
Line. 2. Member Agreement Committee.

Covers any costs associated with developing or updating Portland LWV positions.

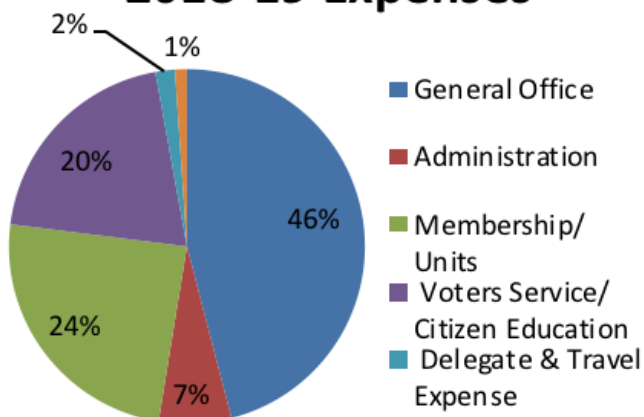
2018-19 Revenue



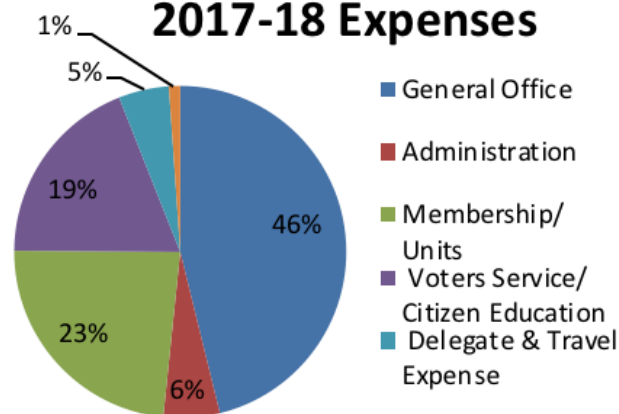
2017-18 Revenue



2018-19 Expenses



2017-18 Expenses



PROPOSED BUDGET WORKSHEET 2018-2019

| | 2018-19 Proposed Budget | | | 2017-18 Adopted Budget | | | Actuals through 12/17 (both funds) | Percent of Total Budget | 2016-2017 Actuals | | |
|--|-------------------------|-----------------|-----------------|------------------------|-----------------|-----------------|------------------------------------|-------------------------|---------------------|-----------------------|-----------------|
| | Regular Fund | Education Fund | Budget Total | Regular Fund | Education Fund | Budget Total | | | Regular Fund Actual | Education Fund Actual | Total Actual |
| 1 Member Dues | \$9,955 | \$9,954 | \$19,909 | \$17,651 | | \$17,651 | \$13,213 | 74.9% | \$18,273 | | \$18,273 |
| a. For LWVUS and LWVOR | | | | \$13,094 | | | | | | | |
| b. For LWVPDX | | | | \$4,557 | | | | | | | |
| 2 Development: | | | | | | | | | | | |
| a. Cash Contributions - Members | \$5,000 | \$10,000 | \$15,000 | \$4,260 | \$9,075 | \$13,335 | \$8,049 | 60.4% | \$3,508 | \$8,765 | \$12,273 |
| b. Cash Contributions - Non-members | \$1,000 | \$6,000 | \$7,000 | \$2,000 | \$5,000 | \$7,000 | \$2,498 | 35.7% | \$1,130 | \$3,603 | \$4,733 |
| c. Corporate Contributions | | \$6,750 | \$6,750 | | \$5,000 | \$5,000 | \$103 | 2.1% | \$59 | | \$59 |
| d. Foundations | | \$5,000 | \$5,000 | | \$9,000 | \$9,000 | \$0 | 0.0% | | | \$0 |
| e. Other Fundraisers | \$1,950 | | \$1,950 | \$5,000 | | \$5,000 | \$844 | 16.9% | \$7,217 | \$80 | \$7,297 |
| f. Non-cash Contributions | \$0 | \$0 | \$0 | | \$2,000 | \$2,000 | \$0 | 0.0% | | | |
| 3 Interest | \$4 | \$6 | \$10 | \$1 | \$2 | \$3 | \$4 | 133.3% | \$0 | \$6 | \$6 |
| 4 Events | \$3,000 | \$1,000 | \$4,000 | \$4,000 | | \$4,000 | \$181 | 4.5% | \$4,370 | | \$4,370 |
| Total Budgeted Revenue | \$20,909 | \$38,710 | \$59,619 | \$32,912 | \$30,077 | \$62,989 | \$24,892 | 39.5% | \$34,558 | \$12,454 | \$47,012 |
| Reserves and Other Funds | | | | | | | | | | | |
| 1 Endowment Fund Distribution | \$8,600 | | \$8,600 | \$8,500 | | \$8,500 | \$4,250 | 50.0% | \$8,360 | | \$8,360 |
| 2 Funds Carried Forward | \$107 | \$11,946 | \$12,053 | \$1,000 | \$2,102 | \$3,102 | \$0 | | | | \$0 |
| 3 Sara Frewing Distribution | \$0 | \$5,000 | \$5,000 | | \$5,760 | \$5,760 | \$10,508 | 182.4% | \$130 | \$11,000 | \$11,130 |
| 4 Education Fund Reserves/Repair Reg Fund loan | \$8,000 | | \$8,000 | | \$6,260 | \$6,260 | | | | | \$0 |
| Total Reserve, Etc. Funds | \$16,707 | \$16,946 | \$33,653 | \$9,500 | \$14,122 | \$23,622 | \$14,758 | 62.5% | \$8,490 | \$11,000 | \$19,490 |
| TOTAL REVENUE | \$37,616 | \$55,656 | \$93,272 | \$42,412 | \$44,199 | \$86,611 | \$39,650 | 45.8% | \$43,048 | \$23,454 | \$66,502 |
| TOTAL EXPENSE | \$37,616 | \$55,656 | \$93,272 | \$42,412 | \$44,199 | \$86,610 | \$27,972 | 32.3% | \$33,528 | \$37,312 | \$70,840 |
| NET GAIN (LOSS) | \$0 | \$0 | \$1 | \$0 | \$0 | \$1 | | | | | |

| EXPENSES | 2018-19 Proposed Budget | | | 2017-18 Adopted Budget | | | Actuals through 12/17 (both funds) | Percent of Total Budget | 2016-2017 Actuals | | |
|--|-------------------------|-----------------------|---------------------|------------------------|-----------------------|---------------------|------------------------------------|--------------------------------|----------------------------|------------------------------|---------------------|
| | Regular Fund | Education Fund | Budget Total | Regular Fund | Education Fund | Budget Total | | | Regular Fund Actual | Education Fund Actual | Total Actual |
| A. General Office Expenditures | | | | | | | | | | | |
| 1 Rent & Utilities | \$6,325 | \$5,175 | \$11,500 | \$6,156 | \$5,037 | \$11,193 | \$5,731 | 51% | \$6,006 | \$4,914 | \$10,921 |
| 2 Office Expense/Supplies | \$825 | \$675 | \$1,500 | \$1,122 | \$918 | \$2,040 | \$124 | 6% | \$889 | \$727 | \$1,616 |
| 3 Communications (Phone) | \$220 | \$180 | \$400 | \$275 | \$225 | \$500 | \$172 | 34% | \$183 | \$150 | \$333 |
| 4 Postage and PO Box | \$825 | \$675 | \$1,500 | \$1,540 | \$1,260 | \$2,800 | \$75 | 3% | \$663 | \$542 | \$1,205 |
| 5 Website Maintenance & Domain Name | \$220 | \$180 | \$400 | \$55 | \$45 | \$100 | \$0 | 0% | \$0 | \$0 | \$0 |
| 6 Salaries (Gross) | \$11,138 | \$9,113 | \$20,250 | \$8,610 | \$7,045 | \$15,655 | \$6,212 | 40% | \$7,868 | \$6,438 | \$14,306 |
| 7 Payroll Burden | \$1,225 | \$1,002 | \$2,228 | \$904 | \$740 | \$1,644 | \$292 | 18% | \$729 | \$597 | \$1,326 |
| 8 Bookkeeper Services | \$1,100 | \$900 | \$2,000 | | | | | | | | |
| 9 Discretionary Fund/ Other Expenditures | \$193 | \$158 | \$350 | \$193 | \$158 | \$350 | \$0 | 0% | \$138 | \$113 | \$250 |
| 10 Government Fees and Taxes | \$138 | \$113 | \$250 | \$110 | \$90 | \$200 | \$224 | 112% | \$97 | \$75 | \$172 |
| 11 Audit/Review of Books (½T) | \$250 | \$250 | \$500 | \$250 | \$250 | \$500 | \$0 | 0% | \$0 | \$0 | \$0 |
| 12 Insurance | \$495 | \$405 | \$900 | \$495 | \$405 | \$900 | \$380 | 42% | \$482 | \$394 | \$876 |
| 13 Bank/ Payment fees/ Credit Card Fees | \$220 | \$180 | \$400 | \$220 | \$180 | \$400 | \$87 | 22% | \$221 | \$20 | \$241 |
| 14 Equipment Maintenance and Repair | \$110 | \$90 | \$200 | \$110 | \$90 | \$200 | | 0% | \$0 | \$0 | \$0 |
| 15 Equipment Purchase | \$275 | \$225 | \$500 | \$1,650 | \$1,350 | \$3,000 | \$4,125 | 138% | \$0 | \$0 | \$0 |
| 16 Other Expenditures | | | | \$275 | \$225 | \$500 | \$94 | 19% | \$50 | \$0 | \$50 |
| SUBTOTAL General Office | \$23,558 | \$19,320 | \$42,878 | \$21,965 | \$18,017 | \$39,981 | \$17,517 | 43.8% | \$17,326 | \$13,970 | \$31,296 |
| B. Administration | | | | | | | | | | | |
| 1 President's Fund | \$165 | \$135 | \$300 | \$165 | \$135 | \$300 | \$0 | 0% | \$0 | \$0 | \$0 |
| 2 Board Expense | \$165 | \$135 | \$300 | \$165 | \$135 | \$300 | \$235 | 78% | \$0 | \$0 | \$0 |
| 3 LWVOR Communications Fee | | \$45 | \$45 | | \$45 | \$45 | \$0 | 0% | \$25 | \$20 | \$45 |
| 4 Outreach/Publicity | \$400 | \$3,495 | \$3,895 | \$1,375 | \$1,125 | \$2,500 | \$181 | 7% | \$0 | \$861 | \$861 |
| 5 Development Comm. Expenses | | | | | | | | | | | |
| a. Direct Mail/ solicitation expenses | \$650 | \$650 | \$1,300 | \$650 | \$650 | \$1,300 | \$306 | 24% | \$587 | \$480 | \$1,067 |
| b. Merchandise Purchases, Special Events | \$300 | | \$300 | \$300 | | \$300 | \$66 | 22% | | \$0 | \$0 |
| SUBTOTAL Administration | \$1,680 | \$4,460 | \$6,140 | \$2,655 | \$2,090 | \$4,745 | \$788 | 16.6% | \$612 | \$1,361 | \$1,973 |
| EXPENSES (Cont'd) | Regular Fund | Education Fund | Budget Total | Regular Fund | Education Fund | Budget Total | Actuals as of 12/17 | Percent of Total Budget | Regular Fund Actual | Education Fund Actual | Total Actual |
| C. Membership/ units | | | | | | | | | | | |
| 1 PMP LWVUS | \$3,608 | \$3,608 | \$7,216 | \$3,352 | \$3,352 | \$6,704 | \$5,028 | 75.0% | \$3,008 | \$3,008 | \$6,016 |
| 2 PMP LWVOR | | \$6,938 | \$6,938 | \$1,000 | \$5,390 | \$6,390 | \$3,195 | 50.0% | \$2,867 | \$2,867 | \$5,734 |
| 3 Membership Committee | \$2,850 | | \$2,850 | \$1,440 | | \$1,440 | \$126 | 8.7% | \$1,245 | \$0 | \$1,245 |
| 4 Voter | \$770 | \$630 | \$1,400 | \$1,400 | | \$1,400 | \$128 | 9.2% | \$816 | \$0 | \$816 |
| 5 Member Education/ Units | \$200 | \$200 | \$400 | \$200 | | \$200 | \$46 | 22.9% | \$0 | \$0 | \$0 |
| 6 Local Convention, annual luncheon, etc. | \$3,000 | \$1,000 | \$4,000 | \$4,000 | | \$4,000 | \$0 | 0.0% | \$5,265 | \$0 | \$5,265 |
| 7 Member Committees | | | | \$200 | | \$200 | \$0 | 0.0% | \$0 | \$0 | \$0 |
| SUBTOTAL membership/units | \$10,428 | \$12,376 | \$22,804 | \$11,592 | \$8,742 | \$20,334 | \$8,523 | 41.9% | \$13,201 | \$5,875 | \$19,076 |
| D. Voters Service/Citizen Education | | | | | | | | | | | |
| 1 Voters Guide Expenses and Promotions | | \$12,000 | \$12,000 | | \$9,000 | \$9,000 | \$0 | 0.0% | | \$11,113 | \$11,113 |
| 2 Voters Service | | \$2,800 | \$2,800 | | \$2,500 | \$2,500 | \$259 | 10.4% | | \$2,854 | \$2,854 |
| 3 Study/Publication | | \$500 | \$500 | | \$200 | \$200 | \$0 | 0.0% | | \$0 | \$0 |
| 4 Educational Events | | \$500 | \$500 | | \$500 | \$500 | \$0 | 0.0% | | \$0 | \$0 |
| 5 Civic Ed. Meeting Expenses | \$50 | \$2,950 | \$3,000 | \$1,650 | \$2,500 | \$4,150 | \$885 | 21.3% | | \$2,140 | \$2,140 |
| SUBTOTAL Voters Service/Citizen Education | \$50 | \$18,750 | \$18,800 | \$1,650 | \$14,700 | \$16,350 | \$1,144 | 7.0% | \$0 | \$16,106 | \$16,106 |
| E. Delegate Travel and Expense | | | | | | | | | | | |
| 1 National Convention | \$0 | | \$0 | \$3,600 | | \$3,600 | \$0 | | \$638 | | \$638 |
| 2 State Council/Convention | \$750 | \$750 | \$1,500 | | \$500 | \$500 | \$0 | | \$1,251 | | \$1,251 |
| 3 Workshops (registration & expenses) | \$150 | | \$150 | \$0 | \$150 | \$150 | \$0 | | \$0 | | \$0 |
| SUBTOTAL Delegate Travel and Exp. | \$900 | \$750 | \$1,650 | \$3,600 | \$650 | \$4,250 | \$0 | | \$1,889 | \$0 | \$1,889 |
| F. Position Support | | | | | | | | | | | |
| 1 Action Committee | \$950 | | \$950 | \$950 | | \$950 | \$0 | | \$500 | | \$500 |
| 2 Member Agreement Committee | \$50 | | \$50 | | | \$0 | \$0 | | | | |
| SUBTOTAL Position Support | \$1,000 | | \$1,000 | \$950 | \$0 | \$950 | \$0 | | \$500 | \$0 | \$500 |
| TOTAL EXPENSES | \$37,616 | \$55,656 | \$93,272 | \$42,412 | \$44,199 | \$86,610 | \$27,972 | 32.3% | \$33,528 | \$37,312 | \$70,840 |

Nominating Committee Report

Peggy Bengry

As Nominating Committee Chair, I want to thank the 2017-18 members of the Nominating Committee: elected members Suzanne Fleming, Janet Youel and alternate Betsy Pratt, and appointed members, Debbie Kaye and Paulette Meyer. The committee's goals were to find nominees for the positions on the Board that were being vacated by retiring board members and to fill the portfolios that were vacant on the 2017-18 Board.

We also thank the board members who will be retiring: Fran Dyke, retiring as Co-President, and Paulette Meyer, who will continue as Volunteer Coordinator in an off-board capacity.

Two people currently serving on the Board in at-large positions have agreed to accept portfolios for the remainder of their 2017-19 terms:

Kristin Eberhard has accepted the Membership portfolio.

Kim Mason has accepted the Outreach portfolio.

The following board members, who were elected to 2-year positions in 2017, are continuing to serve on the Board in their current positions until 2019:

Doreen Binder, President

Stephanie Hertzog, 2nd VP Voter Service Chair

Anne Davidson, Secretary

Margaret Noel, Voter Editor & Communications Chair

Marion McNamara, 3rd VP and Civic Education Chair

The Nominating Committee respectfully nominates the following to continue in their current positions for additional 2-year terms:

Peter Englander, Treasurer

Debbie Aiona, Action Chair

Judy Froemke, Units Chair

The Committee nominates **Debbie Kaye**, currently serving as 1st VP and Membership Chair, to the position of 1st VP and Development Chair.

The Committee nominates the following new board members:

Maud Naroll, Forums Chair

Carol Cushman, At-Large Director (for an elected, 2-year position)

The Nominating Committee strongly recommends that the Board appoint **Mary McWilliams** to a 1-year position on the board as Publicity Director and Consultant to the President. This position will assist **Doreen Binder**, who has agreed to continue the second year of her term as President without a Co-president.

For a position on the Endowment Fund Committee, the Nominating Committee nominates:

Anne Davidson as Endowment Fund Treasurer (**Corinne Paulson** will continue as Chair).

For positions on the Nominating Committee, the Committee nominates:

Barbara Ross, Nominating Committee
Nancy Donovan, Nominating Committee Alternate (**Peggy Bengry** and **Suzanne Fleming** will continue as Committee Chair and Member)

Board of Directors for 2018-2019

President

1st Vice President, Development Chair

2nd Vice President, Voter Service Chair

3rd Vice President, Civic Education Chair

Secretary

Voter Editor/Communications Chair

Treasurer

Action Chair

At-Large Director/Action Committee

Publicity Director/Consultant to President

At-Large Membership Chair

Units Coordinator

At-Large/Outreach Chair

At-Large/Voter Forums Chair

Doreen Binder

Debbie Kaye

Stephanie Hertzog

Marion McNamara

Anne Davidson

Margaret Noel

Peter Englander

Debbie Aiona

Carol Cushman

Mary McWilliams

Kristin Eberhard*

Judy Froemke

Kim Mason*

Maud Naroll*

Off-Board

Endowment Fund Chair

Endowment Fund Treasurer

Nominating Committee Chair

Nominating Committee Member

Nominating Committee Member

Nominating Committee Alternate

Budget Committee Chair

Volunteer Coordinator

Corinne Paulson

Anne Davidson

Peggy Bengry

Barbara Ross

Suzanne Fleming

Nancy Donovan

Betsy Pratt

Paulette Meyer

*Accepting position for the first time

New Board Member Profiles

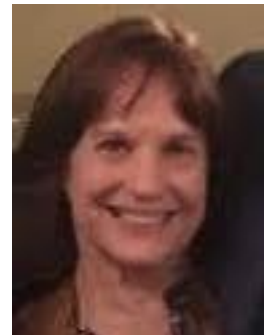
Maud Naroll taught economics, researched in India, and became Nevada's second state demographer. She served nearly two decades as planner in Nevada's state budget office, whose special projects included strategic planning and performance measures, developing a long-run capital improvement plan, helping with revenue forecasts, coordinating state agency responses to National Environmental Policy Act documents, and tracking bills and testifying during legislative sessions.



Barbara Ross has been a LWV member since 1971. She has been a Corvallis school board member, a Benton County Commissioner, Chair of the Linn Benton Housing Authority, and State Representative from 1995 to 2001. After retirement she focused on homeless issues and organized the construction of an apartment building to provide permanent housing for formerly homeless persons. Since moving to Portland in 2011 she has been an advocate for criminal justice reform and is currently a member of the LWV of Oregon action committee.



Nancy Donovan serves as chair of the League's Portland Education Interest Group and is active in state legislative housing policy. Her life long career focus is to improve the lives of persons with low- and moderate-incomes and those experiencing poverty and homelessness. Most recently she was a manager of programs for the community planning division of the U.S. Department of Housing and Urban Development in Portland and previously in her hometown of Omaha. She also worked for HUD in both public and multifamily housing. Nancy retired from HUD in 2016 after 25 years of public service and joined Portland's League of Women voters that same year. Prior to joining HUD she worked for Local Initiatives Support Corporation in New York City where she provided grants and loans to local development corporations to build and revitalize housing in distressed neighborhoods. Throughout her career she has effectively worked with key agencies in federal, state, and local governments as well as private and nonprofit agencies.



Mary McWilliams and her husband Bob moved to Portland in 2005 to be close to their daughter and her growing family and other relatives. Mary joined the Portland League so she could learn about her new community. In the Portland League Mary has been active as a board member, off-board member, and as an interested member with the SE Unit 2, various committees such as action, development, membership, and voter service, as president in 2011-13, and continuing on with publicity for Civic Education Programs and Voter Service Forums, the League's Multnomah County Directory of Elected Officials, and observing the monthly meetings of the Portland Housing Advisory Committee with Debbie Aiona. One of her favorite, not to distant League activities, was organizing (with other League members) a trip for League members to Richland, WA for an all-day tour of the Hanford Nuclear Facility. Mary is a big reader and enjoys her books groups, sings in a community chorus, golfs, loves to cook, continuing to travel, and being close to family.



Presidents' Report

Fran Dyke & Doreen Binder

Position Description

The role of the president or co-presidents is to preside at all meeting of the organization and the Board of Directors; in the absence of the treasurer or assistant treasurer the presidents(s) signs or endorses checks, drafts and notes and is an ex-officio member of all committees, except for the nominating committee and has the usual powers of supervision and management as agreed by the Board of Directors, assigned in the by-laws or approved by adopted policies and procedures including but not limited to approval of all public statements made by the League, acting as spokesperson(s) for the league at various events and providing oversight for the Office Manager.

Review of the Year's Activities

The league has continued to successfully build on the important changes which were accomplish during operating year 2016-17. Earlier this year we focused on internal needs and organizational changes; completing the upgrade of our office equipment needs and delving into a thorough review and better understanding of our social networking and media outreach. We carried on our work of reviewing the roles and responsibilities of the board of directors while at the same time reaching out to better introduce our ourselves and our work to new league members as well as to the ever growing community.

The Portland League remained committed to reviewing and evaluating the needs of our local area at the same time we upheld our steadfast support to the issues of both the state and national leagues. Again we did not

do this alone. We retained close partnerships and formed new alliances with other movements and organizations enabling us to best represent important issues effecting our local constituents. Our partnerships, like our invaluable volunteers, allows us to accomplish our work.

As a grassroots organization we are fiercely dependent upon our volunteers for much of our work. Our volunteers, some who have been with us for years, continue to accomplish incredible work on behalf of our vision of "Making Democracy Work." Organizing outreach for Voter Registration, promoting our Civic Education presentations, writing letters or attending governmental work sessions where the League has been asked to testify, and, or simply by stuffing envelopes and mailing our The Voter newsletter, we could not do our work without the support of our community of volunteers.

At the beginning of January we also bid a sad goodbye to Emily Medley, our office manager of two years, who moved on to a new life in the Seattle area. Also in January, after reviewing numerous very qualified candidates, we were pleased to introduce Aidan Krainoch as our new office manager. Aidan, with an extensive understanding of non-profits and working with volunteers, brings much knowledge and insight to the position.

Fran and I would like to reach out to our fellow board members and to all league members and volunteers in thanking them for their hard work and tremendous support. We look forward to another successful year ahead.

Civic & Member Education

Marion McNamara

Job Description

Meet with committee to determine the calendar and content of civic education programs for the year's general meetings and units.

Request board input and approval on programs and calendar.

Arrange sites, set-ups and video recording for civic education meetings.

Choose speakers and format for civic education meetings.

Invite speakers and follow up with thank you notes.

Recruit writer to submit Voter articles about civic education programs.

Work with publicity chair to publicize civic education meetings.

With the recommendation of LWV Board and officers, recruit chairs of study committees and leaders for other education events.

Assist interest committees and or study chairs as needed.

Work with Unit Coordinators to provide unit leaders and members with resources and background materials to share with units to foster discussion.

Coordinate the annual review of local positions and compile responses from units; coordinate biennial reviews of state and national.

Civic Education Committee Members and Volunteers

Peggy Bengry, Doreen Binder, Beth Burczak, Kim Cottrell, Carol Cushman, Nancy Donovan, Barbara Dudley, Kristen Eberhart, Suzanne Fleming, Judy Froemke, Lorraine Griffey, Diane Herrmann, Stephanie Hertzog, Karn Hill, Debbie Kaye, Wendy Lawton, Lucy Lawton, Linda Mantel, Kim Mason, Linda

Mather, Mary McWilliams, Paulette Meyer, Christine Moore, Frances Moore, Margaret Noel, James Ofsink, Corrine Paulson, Anne Pechovnik, Betsy Pratt, Nadyne Rosin, Barbara Ross, Coleen Shoemaker, Vincenza Scarpaci, Ellen Simmons, Diane Winn, Janet Youel and LWVOR members Alice Bartelt and Marge Easley.

In September, October, November, February, and March the League sponsored Civic Education forums that were free and open to the public. These meetings were held on the second Tuesday of the month, in the Multnomah County Commissioners Board room, and recorded for re-broadcast by MetroEast Media. The recordings can be found as YouTube videos on the League website. Margaret Noel began a new feature this year, creating 20-minute highlights videos by editing the recordings. These highlights can also be found on our website. Our Outreach and Communication committees were instrumental in promoting our events to the public.

In December, the League's Winter Planning Party was held at Taborspace, our January Media Luncheon was held at Multnomah Athletic Club, and our May convention was held in the Great Hall at Westminster Presbyterian Church.

In April, the League organized Voter Forums in lieu of topical programs. To accommodate the large number of candidates for local offices, our April Voter Forum added an additional evening, surely a good sign for democracy.

Civic Education Meetings

September

Back to the Future: Revisiting how Oregon will thrive in the current fiscal environment

Barbara Ross and Peggy Bengry worked on contacting speakers State Senator Michael Dembrow and Jeremy Rogers, Vice President of the Oregon Business Council

(OBC), and Barbara Dudley moderated the program. The speakers agreed that if the Legislature is going to solve the state's looming budget crises, problem-solving needs to happen with both the business community and legislators working together to come up with a combination of raising corporate taxes and cutting expenses. Although the Legislature balanced the budget and funded K-12 education for the current biennium, future budget cycles may see large shortfalls and will be affected by the retirement of Baby Boomers straining the Public Employees Retirement System, and the continued rise of healthcare costs which would strain both PERS and the Oregon Health Plan. Senator Dembrow noted that over the last 20 years, corporate revenue has declined as a share of the state budget, and that Oregon has the highest number of people who are both on Medicaid and in assisted living, which has sharply increased Oregon Health Plan costs. In this biennium, we are funding K-12 by taking funds away from natural resource programs and higher education, which is unsustainable in the long run. Rogers suggested that there are some tweaks that could be made to adjust benefits not yet earned or shift more of the costs to individuals in the system. He also pointed out that most of the business in the state aren't C corporations, so proposals for a business activities tax must address taxes on S corps, LLCs, partnerships and other types of business entities. He suggested that the state would be better served if budgeting were done in 10-year increments, rather than the biennium model we currently use.

October

Make your voice heard in the Legislature: How to effectively communicate with legislators

Peggy Bengry worked on organizing this presentation. Our Speakers were Alice Bartelt, LWVOR Action Committee Chair, Diane Garrett, a citizen activist who lobbied for Oregon's "Rest Breaks for Breast Milk Pumping", and Barbara Ross, League member and former state legislator. Kristen Eberhard moderated the program. The speakers agreed on the importance of working on issues you are passionate about,

doing your research, making contact with your representatives often, and being persistent. They suggested that influence increases when you seek allies and champions, and when you learn to use media effectively. They outlined useful resources, including many created by LWVOR, such as legislative reports during sessions and guides to help you prepare to advocate effectively.

November

Promoting Civil Discourse

Kim Mason and Debbie Kaye helped in organizing this event, timed to help foster more civil discourse at the Thanksgiving table. Our speakers were Mat Dos Santos, Portland ACLU, Michael Mills, Portland State University's National Policy Consensus Center, and Wendy Willis, Executive Director of Kitchen Table Democracy and founder of Oregon's Kitchen Table. Marge Easley, LWVOR, moderated the discussion. The speakers shared their insights into the state of the political dialogue and posed questions for us to consider. They agreed that good leaders aren't afraid of opposing viewpoints — they seek them out and view them as a way of strengthening institutions. Politicians and political parties are adept at "Tilt" --a poker strategy to force poor play from opponents by confusing, distressing, or enraging them. Rage is a powerful motivator and is driving politics right now. Social media such as Facebook has ways to amplify the voices that resonate with us and confirm our biases.

Social media is still brand new in the context of history, but it is likely that similar disruptions likely existed with the advent of new technologies such as the printing press. Authoritarianism is on the rise across the globe — sometimes in places where the people say they don't see democracy as essential. This is not the first period when our nation has confronted polarizing views and uncomfortable change. Many present that evening could remember the polarizing effect of the Civil Rights movement, the protest against the Vietnam War, and the push for women's equality. In a fair "Marketplace of Ideas," all ideas are voiced, and the best rise to the top. But if some voices are given

outsized advantages, citizens must discern those ideas the majority truly support from those that are broadcast loudest.

January Media Luncheon *Portland's Pressing Problems*

Margaret Noel helped in organizing this event. Israel Bayer, founder of Street Roots, and Anna Griffin, News Director for Oregon Public Broadcasting, shared their perspectives on Portland's biggest challenges. James Ofsink moderated the discussion. The speakers reflected on Portland's relatively rapid transition from a small, sleepy city that learned from other cities' mistakes and pioneered green ideas such as recycling and public transit to a city facing the problems of our age—climate change, less federal money, mistrust in government. Long-term vision may be hampered by the consistent turnover term to term in the mayor's office, and perhaps the commission form of government itself. Climate change will almost guarantee that Portland will continue to grow, and our infrastructure just isn't ready. We have major needs for affordable housing and sustainable green infrastructure. We currently have the unmet challenges of an opioid crisis, an overloaded foster care system, and the need for better training for police and innovative ideas for raising revenue. The discussion also focused on ideas for dealing with the problems, such as increasing the Housing Trust Fund, finding innovative income streams, and taking advantage of the new energy and ideas that newcomers to the area will bring. Getting there won't necessarily be easy, and we will have to re-examine some basic ideas, such as how we structure city government, and how we as citizens can encourage our leaders to establish goals and have the courage to follow through. Both speakers thought that although print media continues to contract, non-traditional outlets are growing, as is Oregon Public Broadcasting, which is expanding its reporting. Finally, Portland is still a "young city" and we have the opportunity to welcome a new generation of leaders to help us create and innovate in the new era we're moving into.

February

Voices of the Houseless

Doreen Binder helped organize this event and moderated the program. Lisa Larson, Damien Blakely, DeWanna Harris, and Melissa Caster spoke to one of our largest audience of the year about the personal challenges of being without permanent shelter, and how each of them have found support, community, and their own voices. Damien Blakely works to build community through his art and writing, and work with Sisters of the Road. Melissa Caster is active in the Hazelnut Grove community, as well as the Overlook Neighborhood Association. DeWanna Harris is a social worker at Transitions Project. Lisa Larson is active in leadership at Dignity Village. The panelists described the persistent fear and chronic sleep deprivation that come with sleeping outdoors or in shelters; the endless waiting in line for meals, or showers, or meetings with caseworkers; and the weight of the indifference they encounter from those who walk by.

March

Reducing Portland's Carbon Footprint

Linda Mantel helped in organizing this event and moderated the panel. The speakers were Michele Crim, City of Portland's Bureau of Planning and Sustainability, Nancy Hamilton, Oregon Business Alliance for Climate, Liz Zavodsky, Northwest Earth Institute. Linda Mantel moderated the panel.

Michele Crim summarized the programs and projects aimed at reducing carbon emissions, conserving resources, preventing pollution and protecting ecosystems. The goal is to reduce carbon emissions 80 percent by 2050. The city uses 100 percent renewable power, and restricts fossil fuel infrastructure. Nancy Hamilton discussed putting a price on carbon through a cap and trade system, noting that half the world is already subject to carbon pricing, and that California has a program in place, as does a 9-state consortium of Northeastern states. Liz Zavodsky discussed the principles of the Northwest Earth Institute, including that every person can help protect the planet, that

change can be fun, and that small changes can make a big difference. In addition to offering sustainability courses, Northwest Earth Institute sponsors the Drawdown EcoChallenge in April – a gamified team competition to encourage people to take steps to reduce their personal carbon footprint. The League competed in this year's EcoChallenge.

Winter Party Program Planning

Margaret Noel and Nadyne Rosin planned and organized the Winter Party at Taborspace. Discussion Leaders were Debbie Aiona, Peggy Bengry, Fran Dyke, Susan Gilbert, Kim Mason, Leslie Morehead, Margaret Noel, Nadyne Rosin, and Debbie Runciman.

At this meeting, members discussed some of the crucial issues we face and made recommendations for next steps in addressing these issues. Several levels of recommended action emerged—Studies recommended to LWVUS, Recommendations for Civic Education meetings, Recommendations for Interest Groups, and Recommendations for Action Plans.

Recommendations to LWVUS to initiate the following studies:

- Voting Rights Restudy that would address emerging voting issues including the management and purging of voter rolls, the re-enfranchisement of felons after they have served their sentence, same day voter registration, better accessibility to voting for the public, including disabled, and developing a position on voting methods.
- A study of Emergency Management in the US that looks at the role of the Federal Emergency Management Agency's role and emphasizes the importance of resilience and preparedness.
- Tax Policy Study Restudy to adjust the study to current economic realities, and adding a section to address globalization and its impact on US fiscal and tax policy.

Recommendations for Civic Education Meeting topics for 2018-19

- Challenges to Voting Rights in Oregon. This topic would identify issues of equal access to voting and the security of our voting system.
- Women in the Workplace. This topic would focus on discrimination women face in the workplace, including equal pay for equal work, explicit and implicit sexism, sexual assault/harassment, paid family leave, and health insurance of contraception.
- State and Local Sanctuary Laws and Policies. This topic would look at laws, policies and official statements regarding sanctuary cities and state, data collection issues, training for state police and local law enforcement, how sanctuary policy is implemented elsewhere, how federal policies and enforcement impact us, effects on immigrant communities.
- Treatment of Girls in the Juvenile Justice System. This topic would look at treatment, transition programs, services, housing, and incarceration issues for girls and for transgender or LGBT youth.
- Understanding Emergency Management and Portland's Environmental Risks and Education for Resilience. Topics would include identifying risks, understanding the roles of various levels of government in preparing for the aftermath of earthquakes and other large natural or human-caused disasters, mitigation efforts that could be undertaken, and emergency preparation education for all communities.

Recommended Interest Groups

- A Sanctuary City or Immigration Policy** Interest group was recommended to learn more about what it means to be a sanctuary city and to understand the threats felt by groups of immigrants.
- An **Emergency Management** Interest Group was recommended to explore how Portland will build social resilience, what our building codes are and how retrofitting is done, what the impact of the oil tank farms will be on the city post-earthquake, how the increased in density

in the city core will affect the scope of a post-earthquake disaster.

Recommended Action Plans

Justice and Police Action Plan examining the implementation of the Department of Justice Settlement Agreement with the Portland Police Bureau to evaluate whether the police forces are less militarized are more effective in using de-escalation techniques, protect community members' rights during

protests, and maintain and enhance open and transparent police oversight that includes public participation. Another recommendation was to examine the role of district attorneys in setting policies and procedures and work to improve transparency and public awareness.

Tax Policy Action Plan to follow issues including tax increment financing and providing education to voters with understandable information about tax policy.

City Government Study

Betsy Pratt, Study Committee Chair

The League of Women Voters of Portland is conducting a 2-year study of Portland city government as approved at the May 2017 local convention. The scope includes learning about the strengths and weaknesses of our current City of Portland government; examining options for the form, function, roles, and responsibilities of a city government; and considering the standards that should be applied to determining a government's effectiveness in serving its constituents. The intent is not to recommend specific structures or processes, but to provide meaningful direction on how the city government can be improved to bring about the best possible outcomes for the people of Portland.

The study team, which includes Doreen Binder, Linda Mantel, Marion McNamara, Frances Moore, James Ofsink, Betsy Pratt (chair), Nadyne Rosin, and Janet Youel, has been meeting since the end of October 2017. The first several meetings focused on understanding the study scope and deciding how to proceed. Since that point, we have talked with people involved in prior efforts to restructure the city, with academics, with city bureau managers, and elected officials. We

have learned a lot about how the city works or, in some cases, doesn't.

We plan to continue interviews and do some comparative analysis with other cities. Our goal is to start writing sometime next fall and have a report ready in the spring of 2019. We will likely present a community education program at that point and be ready for consensus discussions. We would welcome other volunteers to join our committee.

We have found the study is becoming timely and relevant in two respects. First, concerns about weaker services to the city's eastside have been a topic during current city council races. People argue that electing commissioners by district might result in a more equitable distribution of services. And second, the city will undergo a Charter review process in 2020-2021, and it would be useful to have a new LWV of Portland city position in place by then, so we could comment on any recommendations.

Units Report

Judy Froemke and Janet You'll, Unit Co-Coordiators

ORGANIZATION OF THE PORTLAND UNITS

There are six Units within the Portland League of Women Voters. These small groups meet once a month during September, October, November, January, February, March and April to study and discuss issues reflecting and sometimes expanding upon the topic of each Civic Education program. The Unit groups also gather information on the opinions of their members for program planning or for a consensus or concurrence on study findings. Unit members also learn about new ideas and discuss organizational issues. Unit meetings are generally attended by 5 to 20 members and provide an opportunity to get better acquainted with other League members.

RESPONSIBILITIES OF UNIT CO-COORDINATORS AND UNIT LEADERS

The Unit Co-Coordiators met in September with the six Unit Leaders to explain the responsibilities not only of the Coordinators but also of the Unit Leaders. The meeting set the stage for the coming months' programs. The Unit Co-Coordiators distributed attendance sheets and other forms that provide statistical information and feedback to the LWVPDX Board

At the beginning of the month, the Unit Coordinators send each Unit Leader a script they may choose to use, with an agenda for the business meeting, relevant resources to read or view on the topic of the month (generally relevant to the Civic Ed topic) and discussion questions. The script includes an introductory get-better-acquainted question.

The Unit Coordinators communicate with the Civic Education Chair monthly regarding

discussion resources (articles, videos, legislative references, books) and other information relevant to the topic of the month. We thank **Marion McNamara**, Chair of Civic Ed, for finding and sharing so much information with us.

The Unit Coordinators developed a form, *LWV Volunteer Activities and Interest Groups*, on which members could sign up and be contacted by Chairs of an activity or interest group. We thank **Debbie Kaye** for her assistance with this. A handout, *How Units Help You and the League*, was published in the February VOTER. Thank you to **Fran Dyke** and **Margaret Noel** for their assistance.

The Unit Coordinators prepare a written report monthly prior to the Board meeting with statistical information about attendance and topics discussed the previous month. One of the Coordinators attends the Board meeting to receive information for the Units and give any feedback from the Units, prepares a monthly article for the VOTER, and submits a list of Unit meetings' times, dates, locations for the upcoming month for the VOTER.

Each Unit selects a Leader who informs or reminds its members early in each month of upcoming events, including the date of the Unit meeting and topic for discussion, Civic Education or Election Forums, Action Committee meetings, and any other relevant League activities. One Unit invited two homeless persons and the members from other units to their meeting in the month when homelessness was the Civic Ed topic. The Unit Leaders have sufficient autonomy to conduct the meetings as they see fit, to use or discard the resource information and

discussion questions sent them by the Unit Co-Coordinator, and to select a discussion leader from among their members or elsewhere.

REVIEW OF 2017-2018 UNIT PARTICIPATION AND ACTIVITIES

The total attendance varied from 43 to 51 League members each month for the six Unit meetings. Nine guests attended Unit meetings.

The Unit 1 Leaders were **Barbara Stalions, Kris Hudson, Colleen Shoemaker, and Jane Gigler**. Unit 1 meets at variable locations on the third Monday of the month at 7 pm.

The Unit 2 Leader is **Paulette Meyer**. Unit 2 meets at Paulette's home on the fourth Monday of the month at 10 am.

The Unit 4 Leader is **Anne Pechovnik**. Unit 4 meets at Holladay Park Plaza penthouse on the third Thursday of the month at 1 pm.

The Unit 5 Leader is **Linda Mather**. Unit 5 meets at Terwilliger Plaza at 10 am on the Saturday after the Civic Ed meeting.

The Unit 6 leader is **Karnie Hill**. Unit 6 meets at variable locations on the fourth Tuesday of the month at 9:30 am.

The Unit 7 leader is **Corinne Paulson**. Unit 7 meets at Corinne's home at 1 pm on the Monday after the Civic Ed meeting.

Discussion Leaders this year were **Beth Burczak, Margaret Noel, Barbara Ross, Norman Turrill, Judy Froemke, Debbie Kaye, Donna Ward, Lynn Baker, Janet Youel, Nadyne Rosin, Marion McNamara, Marnie Lonsdale, and Linda Mantel**.

Unit members not only discussed topics relevant to the Civic Education meetings, they also participated in "Program Planning" for LWVUS and LWVPDX. The Units' suggestions were passed on to the LWVUS and LWVPDX Boards and will be used to help develop recommendations for the 2018-19 LWV of Portland and LWVUS Advocacy, Civic Education and Study programs.

Action Report

Debbie Aiona, Chair

Carol Cushman, Support

Job Description

The Action Committee supports the policies defined in the League's Position Statements so that the League is not only a League of knowledge but also of action. The Action Committee meetings provide a monthly forum for the most current information related to an issue and allow members the opportunity to explore in depth issues of importance to the League and the community and to develop recommendations to the board. These meetings also provide an opportunity to discuss issues with local experts in an informal setting.

Action Committee Volunteers:

Affordable Housing:

Mary McWilliams, Debbie Aiona

Oregon Housing Alliance:

Nancy Donovan, Barbara Ross

Campaign Finance Reform:

Carol Cushman, Kristin Eberhard, Debbie Aiona

City Boards and Commissions:

Margaret Noel, Debbie Aiona

Global Warming/Just Energy:

Julie Chapman, Peter Englander, Marion McNamara,

Transition Initiative:

Debbie Aiona

Joint Terrorism Task Force:

Debbie Aiona

Metro Solid Waste:

Margaret Noel

Prosper Portland:

Debbie Aiona, Peter Englander

Police Oversight:

Carol Cushman, Kim Mason, Debbie Aiona

Portland Harbor Superfund Site:

Marion McNamara, Debbie Aiona

Portland Utility Board:

Carol Cushman

Sugary Beverage Tax:

Doreen Binder, Marion McNamara, Debbie Aiona

Action Committee Oversight and Support:

Fran Dyke, Doreen Binder, Margaret Noel

Review of Year's Activities

September 2017

Topic: Portland City Ombudsman

Guest: Margie Sollinger, City of Portland Ombudsman

October 2017

Topic: Healthy Kids and Education:

Multnomah County Initiative

Guest: Terri Steenbergen, MPH, campaign manager

Topic: Portland Just Energy Transition Initiative Proposal

Guest: Lenny Dee, 350 PDX board member

November 2017:

Topic: They Report to You: A Campaign for District Attorney Accountability

Guest: Daniel Lewkow, They Report to You campaign manager, ACLU of Oregon

January 2018:

Topic: Prosper Portland – Social Equity and Shared Prosperity for Portland

Guests: Mayra Arreola, director of Social Equity, Policy, and Communications and Lisa Abuaf, development manager

February 2018:

Topic: Metro's Equitable Housing Initiative

Guest: Metro Councilor Sam Chase

March 2018: Topic: Criminal Justice Reform – Oregon Justice Resource Center

Guests: Kate Gonsalves, political director; Julia Yoshimoto, attorney, project director,

Women's Justice Project; Erin McKee, attorney, co-director, Immigrant Rights Project

April 2018:

Topic: Protecting and Improving Portland's Water Quality and Environment
Guests: Bureau of Environmental Services staff: Sallie Edmunds, manager, Central City, River and Environmental Planning; Jeff Caudill, manager, South Reach Project; Mindy Brooks manager, Environmental-zone Map Correction Project

Action Taken 2017 – 2018

April 2017

- Attend Citizen Review Committee (police oversight) retreat.

May 2017

- Attend Independent Police Review listening session on strategic plan.
- Comment at Portland Utility Board meeting on budget item related to Portland Harbor Superfund site clean up.
- Attend city budget hearing; advocate for funds for Portland's Open and Accountable Elections program.
- Sign on to a coalition letter to City Council in support of campaign finance program funding.
- Submit letter and testify on new policies governing city boards and commissions.
- Testify at Bureau of Environmental Services and Water Bureau rate hearing to confirm our support of Oregon Citizens' Utility Board role as an advocate for residential ratepayers. Express support for bureau staff rebuttal of City Budget Office recommendations. Encourage innovation and piloting new approaches even if they may result in higher rates.

June 2017

- Serve on interview/selection committee for new Portland Utility Board committee members.
- Present background information on South Waterfront OHSU Block 33 and low-income housing to Metropolitan Alliance for the Common Good leadership.

July 2017

- LWV Portland board endorses Healthy Kids and Education ballot initiative that would impose a tax on sugary beverages and use proceeds for health promotion and early literacy.
- Attend Metro Solid Waste Alternatives Advisory Committee in order to monitor Metro deliberations on Waste to Energy garbage incineration option.
- Sign on to a group letter asking for a deadline extension from the Police Bureau for comments on revised use of force directives. These directives included the 48-hour rule that determines when an officer involved in a police shooting is interviewed. The request was denied.

August 2017

- Testify at hearing on treatment options for Bull Run water supply and urge adherence to Oregon Health Authority regulations.
- Metro Council decides there is no compelling reason to send its trash to the Covanta incinerator in Marion County.
- LWV Portland board endorses Healthy Kids and Education Initiative. In February 2018 the campaign was suspended.

September 2017

- Testify at City Council on Portland Committee on Community Engaged Policing, the replacement for the Community Oversight Advisory Board overseeing implementation of the Department of Justice Settlement Agreement with the city/Police Bureau. The League opposed allowing the new committee to meet behind closed doors and raised concerns about the wording on length of terms. The term limit issue was resolved, but PCCEP as it is currently designed will be allowed to meet out of public view.
- A coalition urging City Council to withdraw from the FBI's Joint Terrorism Task Force meets regularly to organize around the issue.

October 2017

- Testify at City Council on volunteer boards and commissions policy with an emphasis on opposing universal imposition of term limits and urging caution regarding requiring that advisory body members recuse themselves when they have a conflict.
- Attend Prosper Portland briefing on financial sustainability project.

November 2017

- City Budget Office confirms that annual allocations of \$1.2 million should be sufficient to cover the costs of the new campaign finance system. It also states that the best place to locate the program is in the Auditor's office.
- Participated in a press conference on the steps of City Hall to urge withdrawal from the FBI Joint Terrorism Task Force.
- Coalition of 28 organizations submitted a letter to City Council urging withdrawal from the FBI Joint Terrorism Task Force.

January 2018

- Participate in Open and Accountable Elections coalition meeting with City Hall staff to discuss job description for program staff.
- Attend community meeting hosted by Environmental Protection Agency updating the public on Superfund site clean up progress.

February 2018

- Submit letter to Portland Utility Board encouraging more active role in budget process and better utilization of staff analyst.
- Submit letter to City Council commenting on OIR Group report on police shootings. Encouraged careful review of Police Review Board policies and procedures due to shortcomings identified by consultants. Recommended that victims or survivors of shootings should have the option to appeal their cases to the Citizen Review Committee.
- Submitted letter objecting to the Mayor's decision to prohibit public testimony on reports presented to City Council.
- LWV Portland board endorses Just Energy Transition Initiative. If it qualifies for the ballot and passes in November it will tax large retail corporations with proceeds going to energy conservation and renewables and will provide jobs and training for disadvantaged communities.
- Testified at Portland Utility Board meeting in support of a program that will offer assistance to low-income residents of multifamily buildings with their water bills.

April 2018

- Signed on to a coalition letter to Nick Fish requesting his support for funding for Open and Accountable Elections staff and candidate matching grants.

Development Report

Fran Dyke

Job Description

The Development Committee raises funds to support the mission of the League through a variety of opportunities including direct mail solicitations, applications for grants available from foundations and other organizations, fund raising activities, and the sale of merchandise. An important aspect of the Committee's work is nurturing donor and member relations.

For the 2017-18 year the Development Committee worked without an elected chair. League members from who stepped in to coordinate activities are Jane Gigler, Karn Hill, Debbie Kaye, Ted Kaye, Mary McWilliams, Pat Osborn, and Judy Schroeter. A special thanks to each of them.

Fund Raising Activities

Totals are for activities during the period from April 1, 2017 through March 31, 2018 and represent results from direct mail campaigns, membership renewal roundup donations, the Silent Auction at the 2017 Local Convention, the Special Event with former Governor Barbara Roberts, the Fred Meyer Rewards Program, and grant proceeds from the Multnomah Bar Foundation.

Totals receipts were \$12,998 for the Regular Fund, \$17, 738 for the Education Fund, \$10,220 for the Sara Frewing Fund and a \$5,000 grant from the Multnomah Bar Foundation to support the Education Fund. Total from all sources is **\$45,956**.

Gifts in Honor or Memory (April 2017 through March 2018)

In Honor of Debbie Aiona

In Honor of Doreen Binder

In Honor of Fran Dyke

In Honor of Margaret Noel

In Memory of Frederick Cox

In Memory of Sara Frewing

In Memory of Irene Marvich

In Memory of JoAnne Proppe

In Memory of Beverlee S. Smith

In Memory of Eliabeth Stockwell

In Memory of Anne Willer

Membership Report

Debbie Kaye

Summary

The Membership Committee is responsible for oversight of recruiting, receiving, welcoming and engaging new members. Other tasks include greeting members and guests at meetings; renewal letters; updating the *Member Handbook and Directory* annually; a monthly column "Membership Matters" for the *Voter*; maintaining the Annotated Member List and planning new member events. The chair often serves on the Nominating Committee due to having broad knowledge of the membership, and is in regular contact with other committee chairs including the volunteer coordinator to staff League projects and events.

There was no physical meeting of a Membership Committee this year. Many people helped, particularly as greeters for Civic Education and Voters Services programs. They are:

Christine Moore, Diane Herrmann, , Janet Youel, Beth Burczak, Nancy Donovan, Lorraine Griffey, Ellen Simmons, Suzanne Fleming, Wendy Lawton, Lucy Lawton, and Mary McWilliams.

Current Membership

LWV Portland has 277 members. This includes 4 student members, and 17 Lifetime members who have belonged to LWV for 50 years or longer. We honor them for their commitment, and excuse them from paying dues. We know of no new Lifetime members this year. If we have missed honoring someone in this manner, please alert the office. We are happy to have welcomed 32 new members during 2018 League of Women Voters of Portland Local Convention

this past year between July 1, 2017 and April 11, 2018. LWVUS and LWVOR forward names of people who have contacted them so we may respond to them directly.

Review of Year's Activities

Monthly: Our office administrator, Emily Medley through January and now Aidan Krainock, often serves as the initial contact for prospective and new members. She manages inquiries, and sends a new member welcome packet to those who join. Committee members also provide direct contact with prospective and new members. These contacts are frequently by phone or at events, and include sharing information about LWV, describing various opportunities for direct involvement such as Civic Education and unit meetings, Voter Service, and Action, and answering questions. The committee provides a regular column in the *Voter* titled "Membership Matters". Committee members act as greeters at Civic Education meetings and election forums. We encourage all members to share the responsibility for active recruitment of new members.

July 2017: Emily helped design the annual Membership renewal mailing with a letter and Member Interest Survey. It was mailed to regular members, Lifetime members who no longer owe dues, a select group of 3 years' lapsed members who might rejoin, and to those who joined after January 31, 2017 whose dues are considered paid through the following fiscal year. As members renewed, their volunteer interests were recorded and

information added to both the Annotated Member List and the volunteer list.

Fall 2017: Follow-up *Voter* reminders, emails and phone calls to those who did not respond promptly to the renewal mailing by Mary McWilliams and Debbie Kaye.

October, 2017: With help from Stephanie Hertzog, we held a Pub Night at the Lucky Lab in North Portland. It was advertised on our website and some members brought guests/prospects.

December 2017: Debbie Aiona, Fran Dyke, Margaret Noel and Marion McNamara assisted Emily and Debbie Kaye with the annual update of the *Member Handbook*. It was printed and sent to members in early January, 2018.

January 2018: In conjunction with the Program Committee, the annual Media Lunch again included a membership development component. Members were encouraged to invite a guest whose lunch cost was half-covered by the League. There were 8 guests. Ted Kaye updated the membership brochure again with additional photos and the addition of the new LWVUS mission statement: *Empowering Voters. Defending Democracy*

March 2018: The Board re-affirmed the vote by the membership at last year's annual meeting to raise dues for an individual

membership by \$1.00 annually in addition to any PMP (Per Member Payment) raise approved by LWVUS (in even years) and LWVOR (in odd years). We do not know if LWVUS will increase dues at its convention in June. For 2018–19, individual dues are expected to be \$78.00 and household dues will be 1.5 times that value:

\$117. The low income rate remains \$45. Because both LWVUS and LWVOR have decided to waive PMP for students, the LWVPDX Board has decided to invite high school and college students to join for a nominal \$5.00.

April 2018: Debbie emailed newer League members to encourage them to attend the May Local Convention. The Membership Committee invites your participation. Contact the office or the committee chair to learn more. I thank our former and current office administrators, Emily Medley and now Aidan Krainock, for managing the membership database, serving as the first contact for prospective and new members, supporting recruitment activities, producing renewal and other letters, and many other outreach acts.

Thanks are also due to Margaret Noel, Communication chair, for improving the appearance and functioning of the website and making it easier for people to join.

Thank you also to the committee members for their commitment to making our Portland League welcoming and helping it grow. It's working!

Communications Report

Margaret Noel

The Communications Team facilitates providing information from the Portland League to our members and to the public, through various media, including our newsletter (the Voter), press releases, publicity, social media (Facebook and Twitter), our website (lwvpdx.org) and YouTube videos. The Communications Co-Chairs coordinate the team's work. As the following reports show, this is truly a team effort. The key to our success has been the support of the leaders who oversee each aspect of communications.

Co-Chair Margaret Noel sends reports to the Board on the work of the team. She also is the editor of the *Voter* newsletter and of the website.

Co-Chair Amy Beltaine has solved technical problems with our emails and website and is coordinating our outreach via Facebook. Board member Kim Mason has helped with Facebook posts. Amy also connected the members of the team via the online application Hootsuite, which we are learning to use to coordinate our messages.

Minda Seibert has done an amazing job regularly posting LWVPDX news on Twitter.

Mary McWilliams' publicity work has expanded our contacts with media outlets and other organizations, while also tailoring press releases to the recipients most likely to have an interest in them.

Board member Kristin Eberhard helped set up a new version of the lwvpdx.org website. She also trained board members and off-board leaders to use Google Drive and Google Docs to share and store reports online.

Past website manager Kathleen Hersh trained Margaret for posting information on the website and has been available as a consultant to answer questions.

Our office managers, Emily Medley and Aidan Krainock, have supported communications through formatting and sending out our *eVoter* and membership emails, formatting printed editions of the *Voter*, and maintaining and updating our email contacts.

With the leadership of Co-President Fran Dyke, the Communications Team worked with the Board to formalize our Social Media Policies, which will be added to the LWVPDX Policies and Procedures. These will be especially useful in guiding new communications volunteers.

The volunteers who contributed time to helping produce and send out League information are acknowledged in each of the reports below. These include board members who worked with the communications team on outreach and informing members and the public about League priorities, events and projects. Without their help, we could not have done our work.

Finally, I am grateful for the support of MetroEast Community Media for recording and producing the YouTube videos of our events and for also offering affordable training on using their video equipment. We also were helped by a grant from the Multnomah Bar Foundation for improving our communications. The grant helped fund YouTube videos, paid publicity, and training for outreach to diverse populations.

Suggestions for Next Year

Work to further improve coordination among communications volunteers and between communications volunteers and other League leaders. Improve outreach to diverse and underserved populations. Involve more volunteers in communications and outreach activities.

Facebook Report

Amy Beltaine, Communications Co-Chair & Facebook Coordinator

Position Description

The Communications Co-Chair for Online Outreach helps coordinate social media communications and helps to solve technical problems with all online communications. The Facebook Coordinator gathers, posts and monitors information for the LWVPDX Facebook page.

Hootsuite Report

We activated a Hootsuite account, are posting tweets and Facebook posts from it, and learning its features.

Facebook Report

The coordinator sets up Facebook posts pulling from LWVUS, LWVOR, and various local leagues. When Amy travels she is unable to be consistent about checking and posting on Facebook, so Kim Mason has been available as backup.

Posts go up 1/day to 1/week

Total page likes June 1, 2017: 633


Total page likes April 15, 2018: 712

Posts with the greatest reach:

Reach: Organic / Paid



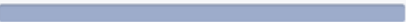




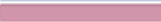


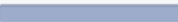

Post Clicks

Reactions, Comments & Shares

| Published | Post | Type | Targeting | Reach | Engagement |
|------------------------|--|---|---|-------|------------|
| 03/14/2018 11:09 am |  We support civic engagement and gun safety legislation and are pro |  |  | 798 | 42 37 |
| 03/23/2018 8:53 pm |  A good rallying cry. |  |  | 480 | 28 16 |
| 12/26/2017 4:17 am |  Civil Discourse The need for civil discourse is urgent, given today's |  |  | 313 | 18 12 |
| 08/26/2017 7:51 pm |  A quiet hero of women's voting rights movement. |  |  | 471 | 48 14 |
| 06/07/2017 9:01 pm |  As a volunteer organization, we are very grateful for the thousands of |  |  | 335 | 13 7 |
| 06/20/2017 7:57 am |  This Is How New Zealand Fixed Its Voting System |  |  | 296 | 20 13 |
| 07/25/2017 7:09 pm |  League of Women Voters of Portland and shared League of Women Voters |  |  | 280 | 37 8 |

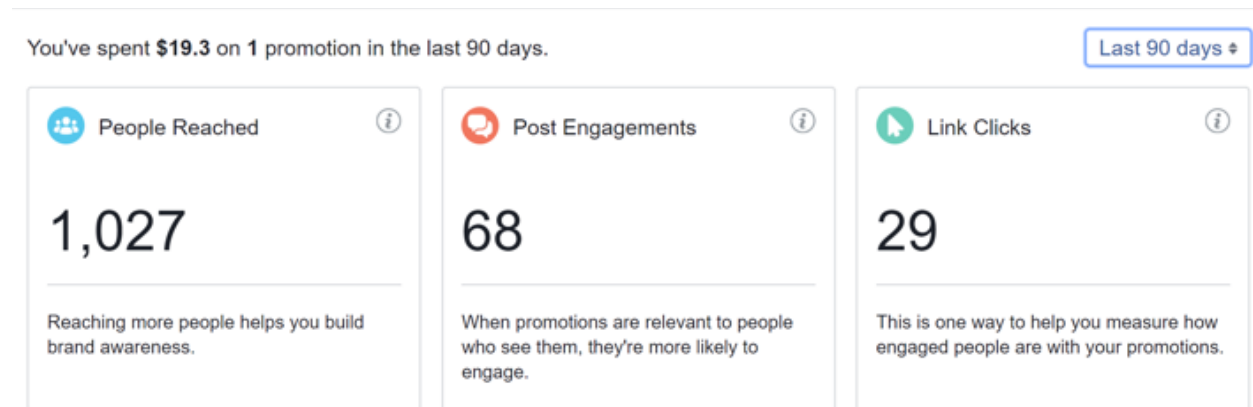
| | | | | | | | | |
|------------------------|---|--|---|---|-----|---|----------|--|
| 10/19/2017 9:47 pm |  | OUR 2017-19 DIRECTORY OF ELECTED OFFICIALS HAS JUST |  |  | 255 |  | 5 4 |   |
| 11/21/2017 4:52 pm |  | How can we create civil discourse as we exercise our constitutional |  |  | 239 |  | 17 14 |   |
| 02/18/2018 11:24 pm |  | We are the adults here. It's tragic that our kids may be better than w |  |  | 217 |  | 77 17 |   |
| 07/04/2017 8:05 am |  | League of Women Voters of Portland and shared Helen Hutchison's pos |  |  | 226 |  | 29 5 |   |
| 11/11/2017 3:48 pm |  | Great news! But where would you spend the surplus? Portland gov't |  |  | 212 |  | 9 6 |   |
| 06/24/2017 9:14 pm |  | Why Are Millions of Citizens Not Registered to Vote? |  |  | 210 |  | 26 6 |   |
| 12/22/2017 4:57 pm |  | League of Women Voters of the U S has updated our vision and valu |  |  | 210 |  | 34 21 |   |
| 02/20/2018 8:16 pm |  | The League conducts studies in order to reach positions. We studie |  |  | 207 |  | 18 12 |   |
| 06/24/2017 4:34 pm | | Johnson Creek watershed is returning to health thanks to science, s |  |  | 206 |  | 4 10 |   |
| 03/14/2018 9:17 pm |  | Our job as adults is to protect our children. These 14,000 empty sho |  |  | 205 |  | 9 13 |   |

What types of posts generate more responses:

| Show All Posts ▾ | | | ■ Reach ■ Post Clicks ■ Reactions, Comments & Shares | | |
|--|---------------|---|--|---|---|
| Type | Average Reach | | Average Engagement | | |
|  Link | 128 |  | 10 6 |  |  |
|  Photo | 93 |  | 7 4 |  |  |
|  Status | 89 |  | 5 6 |  |  |

(Watching comparable pages, ACLU Oregon, Basic Rights Oregon, LWV Oregon... Our posts get as much or more engagement.)

We have experimented with advertising on Facebook. It may be worth it, especially for events.



Publicity Report

Mary McWilliams

Position Description

The Publicity Chair informs the media, other organizations and key individuals about League events and activities, and with the help of others on the Communications Team, informs the Portland public about the League's work and events.

Review of the Year's Activities

Publicity was sent to News Media and Organizations via personal email with attachments (press release, pictures, etc.), as well as through news media websites and/or using their online forms. All have various deadlines. All were done by the League volunteer from a home computer, for Civic Education programs or Candidate/Ballot Measure Forums in these months:

September, October and November 2017 and January, February, March, and April 2018. Media outlets contacted were:

- 26 - Print Media - monthly, weekly, etc.
- 5 - Internet News Media for Online Calendars, etc.
- 10 – other news sources (other LWVs, Multnomah Bar Foundation, etc.)
- 7 – radio stations
- 4 - TV stations
- 20-25 – Organizations (organizations vary by the topic for a particular month).

There is a list for News Media (MediaPublicityContactsLWVPDX) and another list for Organizations (ORGANIZATIONS-CivicEd-VoterForums) that are updated monthly (and need to be updated as key personnel changes all the time). These lists are both housed on LWVPDX's GOOGLE DRIVE.

Although publicity from LWVPDX takes a broad approach, with personal emails to most print and internet news sources, the likelihood of any of our PR being printed is minimal. News media pick and choose from the multitude of notices they receive. But, if we didn't cast a wide net, then there is no chance of any of our publicity getting picked

up. And we do get some positive feedback from news media and organizations, that makes it all worthwhile.

With this in mind, the Board authorized, as an experiment, for our public programs for January, February, March, and April 2018, up to \$350 per month for advertising. Some attempts to advertise with news media didn't work out because they were too expensive, (OPB, Oregonian), they dropped the ball (Portland Observer), or what they offered was not appropriate for us (Portland Tribune). Ones that did work were KBOO.fm and XRAY.fm radio for underwriting spots, *SE Examiner*, *Street Roots*, *The Skanner*, and *Willamette Week*. Placing ads was time consuming and required a lot of follow-up.

A survey was conducted at the February and March 2018 Civic Education public programs asking a basic question about any views of LWVPDX press release in news media or an advertisement. Observations were also done of those attending the program. Results were that mostly our members and their friends attend the public meetings and know about the public meeting through the *VOTER* or LWVPDX emails. Members of any co-sponsoring organizations, or organizations we email to on a specific topic, sometimes attend. Survey results: at the Houseless program about half the people surveyed thought they had seen an advertisement or something on social media. At the Carbon Footprint program only a handful. No survey was conducted at the two election forums.

Volunteers

Many thanks to those League members who helped to identify specific organizations each month to send our publicity, depending on the topic, and those who posted on Nextdoor.com or Eventbrite for their geographic area, took photos, or helped in other ways: Debbie Aiona, Peggy Bengry, Julie Chapman, Eileen Chase, Fran Dyke, Peter Englander, Lorraine Griffey, Stephanie

Hertzog, Don McGillivray, Marion McNamara, Kim Mason, Maud Naroll, Margaret Noel, and Nadyne Rosin.

Suggestions for Next Year

The experiment in paid advertisement in news media was worthwhile, but inconclusive. Probably advertising in print news media is not a way to go, as it would need to be long-term in several media to be effective and this could be too expensive for us. We should continue to cast a wide net in our publicity to news media. Our website and social media are crucial publicity sources for us.

Mary McWilliams wrote the press releases for the Civic Education programs and Voter

Service Forums. Publicity tends to operate independently and also in conjunction with:

1. various League members involved with planning the Civic Education Programs and the Candidate/Ballet Measure Forums and other Voter Service efforts,
2. the website and *VOTER* newsletter,
- 3) social media,
- 4) and our office manager.

This is good and yet requires a great deal of effort to be in sync with one another and to use the same language in our messages. This doesn't always happen smoothly and needs to continue to be worked towards.

Any help with making our publicity fresh and exciting using current technology would be appreciated.

Twitter Report

Minda Seibert

Position Description

The Twitter Coordinator keeps informed of League events, advocacy issues, accomplishments, partnerships and other activities to share, as well as members, partner organizations and speakers to tag, and relevant hashtags. (S)he also posts interesting, relevant online articles about issues being addressed by the LWVOR, LWVUS or other local Leagues, especially those affecting voting rights and other priority issues for the League.

Review of the Year's Activities

Our Twitter account @LWVPortland at <https://twitter.com/LWVPortland> has 1,216 followers and is following 2,205 people and organizations. This is an increase of 221 followers in this last year. Also, this last year, 1,345 messages or tweets were posted – often regarding our events, our positions, election news and information, and encouraging people to register and to vote.

If you are a member and are on Twitter, please follow us and let us know to follow you! Volunteer member Minda Seibert has been managing our Twitter account. She can be followed at @oregonminda and is happy to share or even pass on Twitter responsibilities.

When possible, organizations we collaborate with or event speakers are “tagged” to connect the tweet to them, in hopes that the organization or person will retweet or repost our message amplifying our voices and bringing in more outside people to the informative events.

Ideally, when we partner with other organizations or recruit speakers, their Twitter handle should be asked for and passed on to the team of social media

volunteers. While these organizations and people can be searched, many have common names, or individuals may be speaking on behalf of their organization and would like that account tagged instead.

During an event, it would be great if someone could post on our behalf or send pictures and quotes - even afterwards - to the social media team! Twitter is such an instant communication tool, it would be fabulous to continue to engage followers during and after an event, when they learned so much about the event beforehand.

The hashtag #whylwvexists is often used to show that what we do is typical of League activities and to showcase the relevance of an almost 100-year-old organization. Feel free to use that hashtag for your own tweets when posting LWV activities and positions. Other Leagues have been using hashtags to amplify the need for more members, but the general population does not concern themselves with League membership, but they do care about: #votersuppression, #darkmoney, #climatechange, #beinginformed, #orleg, #orpol, #Election, etc.

Our followers are 67% female with a high interest – no surprise - in politics and current events, and mostly have Verizon or AT&T as cell carriers.

Recently, we have created a Hootsuite account, so if you follow the League on both Facebook and Twitter, you may notice some posting being identical. This enables us to schedule tweets and reduce the workload so that both platforms are regularly updated with the same information.

Tweets are written in the spirit of the League and are as nonpartisan as possible – shying

away from supporting any party or candidate (This is doing the opposite that many tweets do. Some articles are not reposted, because the headline that will post would be

associated with the League.) We work to share the good efforts of the League and our consensus positions when connecting with the top tweets of the day.

The *Voter* Newsletter

Margaret Noel

Position Description

The *Voter* editor is responsible for planning, gathering and editing the contents—articles, notices, photographs and graphics—for ten editions of the newsletter, which is sent to members each month from September through May and in July. The editor attends the Executive Committee meetings, at which time the contents of each upcoming issue are discussed. Articles for publicizing upcoming LWV events, needs or projects are assigned to board officers and committee chairs. The editor also recruits volunteers to help write reports on past events and other topics of interest and to photograph events. Other volunteers are recruited to help edit articles after they are submitted. All submissions are edited for grammar, spelling, content and length. The editor plans the order of the articles and the layout and sends the edited articles with suggested photos or graphics to the office manager who is responsible for producing the final newsletter. Before the finished *Voter* is sent to members, the editor and other board members, including the president or a vice president, review a test copy to make final corrections. The office manager then emails the electronic editions or arranges for printing the printed editions. The editor and office manager work together to organize mailing parties for preparing to send the three printed editions to members via bulk mail.

Review of the Year's Activities

In September, January and April, a paper copy of the *Voter* was mailed to all members. In October, November, December, February, March and May, the “e*Voter*” was sent electronically to most members, with paper copies mailed only to those members without

a computer or who specifically requested a printed copy. The information in the *Voter* was supplemented by membership emails, as needed or as requested by League leaders.

Volunteers

The following volunteers contributed substantially to enhancing the content of the *Voter* and the speed with which printed copies were mailed: Debbie Aiona, Peggy Bengry, Doreen Binder, Beth Burczak, Elaine Cogan, Nancy Donovan, Fran Dyke, Judy Froemke, Stephanie Hertzog, Ann Hyde, Debbie Kaye, Ted Kaye, Wendy Lawton, Linda Mantel, Linda Mather, Marion McNamara, Mary McWilliams, Christine Moore, Maud Naroll, Amber Nobe, Pat Osborn, Betsy Pratt, Nadyne Rosin, Janine Settlemeyer, Emily Toops, Michelle Walsh, Barbara Willer, Carol Wilson, Janet Youel

Suggestions for Next Year

Consider with the Communications Team and Board whether all ten issues of the *Voter* should be sent to most members electronically, with attachments for the information that is lengthy or considered of such importance that it previously has been sent to all members in printed form. Ask those members who request printed copies of the emailed *Voter* to pay a small fee for this service (\$10/year), except for those members without access to a computer for whom this would be a financial hardship. Continue to improve coordinating *Voter* articles with press releases, website posts and social media posts. Recruit more volunteers to write and edit articles and to take photographs of LWV events, meetings and other activities.

Website Report

Margaret Noel

Position Description

The Website Editor is responsible for gathering, editing and posting content on the League of Women Voters of Portland website. As often as possible, the web editor also alerts social media volunteers about important information that should be posted to social media. (In turn, social media volunteers try to monitor the website, the *Voter* and other sources for information that should be shared with the public.) In addition, the web editor sets up web advertising for voter service information.

Review of the Year's Activities

A number of changes to the website were made this year. The look of the website was changed to simplify the homepage with a new "theme," photos and colors. Links and pull-down menus for "JOIN US," "DONATE," "CURRENT WORK," "ADVOCATE," "LEARN," "VOTE" and "ABOUT" were made more prominent and accessible and an "EVENTS" pull-down menu was added. Twitter posts were put in the sidebar. In September, Kristin Eberhard added a new SSL security certificate to make our website more secure and changed the website address to eliminate the word "dreamhosters," which had confused users. We posted information from LWVOR and LWVUS and new 20-minute "Highlights" videos, along with the full-length videos of civic education and voter service events. More information was added to our webpages, including updated Action Committee news, all recent testimony, important League documents, revisions of the *Directory of Election Officials*, PDF copies of previous LWVPDX studies, more extensive descriptions of civic education and voter service activities, and bios of League Leaders, with photographs. In addition, most posts and pages now have a link at the end leading back to the blog (CURRENT WORK) and the link to CURRENT WORK is also under ABOUT. There is a new link to our YouTube Videos under LEARN, and a list of upcoming events in the sidebar.

In November, MetroEast Community Media recorded a one-minute holiday greeting from the League of Women Voters of Portland. Kristin Eberhard and James Ofsink were the presenters who explained the League's work and wished viewers "happy holidays and a bright new year." This greeting was posted both on our website and on the MetroEast website and was played numerous times on MetroEast community access channels.

In addition to being posted on our website, the "Highlights" videos of our programs of on Gun Safety, the Oregon Budget, Lobbying the Legislature, and Civil Discourse were sent to LWVOR and to other Leagues in Oregon. A notice about the LWVPDX Civil Discourse Highlights video was featured in an email to all MLD (Membership, Leadership, Development) coaches nationwide. Shorter videos from Voter Forums, including only the candidates' or measure advocates' opening and closing statements, have been created as well. As time permits, more "Highlights" videos will be produced and posted.

Volunteers

Several League members helped with formatting the website and/or with planning for various posts, which were often based on information that members contributed for the *Voter* newsletter. Volunteers for technical and formatting help included Amy Beltaine, Kristin Eberhard and Kathleen Hersh. Volunteers who provided content or suggested edits for wording included Debbie Aiona, Amy Beltaine, Peggy Bengry, Doreen Binder, Fran Dyke, Marge Easley, Kristin Eberhard, Peter Englander, Judy Froemke, Stephanie Hertzog, Debbie Kaye, Ted Kaye, Wendy Lawton, Linda Mantel, Marion McNamara, Mary McWilliams, James Ofsink and Nadyne Rosin. Some posts were based on content from the LWVUS and LWVOR websites.

Suggestions for Next Year

Continue to work on making the website as attractive and easy to use as possible. Get help from students, new members and

website professional about how to improve the website and make it attractive for more diverse audiences. Involve and train more

members to help with posting information on the website.

Voter Service

Stephanie Hertzog

Position Description

The Voter Service Chair coordinates, assists and reports to the Board and the membership on activity by volunteer leaders in charge of the *Voters' Guide*, candidate and ballot measure Voter Forums, Video Voters' Guide, Speaker's Bureau, Voter Registration, Naturalization Ceremony voter registration, and the biennial *Directory of Elected Officials*; helps publicize Voter Service activity; applies for grant funding as necessary; and creates a Voter Service budget.

Review of Year's Activities

2017-2018 was a transition year for much of Voter Service leadership. Peggy Bengry continues to lead efforts for the *Voters' Guide* and, thankfully, provided a great deal of information and support to the new chair and other new leaders. Mary McWilliams also continues to lead the Director of Elected Officials and supported Voter Service through her terrific work publicizing all Voter Service efforts, keeping events and resources visible in the community.

Maud Naroll relocated to Portland from Carson City and agreed to become Forum Chair, bringing years of experience running forums in Carson City.

Stephanie Hertzog and Maud Naroll co-organized a January forum for Ballot Measure 101, on keeping or rejecting assessment fees passed by the 2017 Legislature to fund Medicaid. As new Forums chair, Maud organized two evenings of primary candidate forums in April.

Peggy Bengry put together the *Voters' Guide for the May 2018 primary*, which was published in English and Spanish, both in print and online at www.Vote411.org.

Eileen Chase coordinated the distribution of 13,000 English print guides and 2,500 Spanish ones. Nearly all of the print guides have been delivered as of the preparation date of this report. Special thanks to Art Wilson for helping train and support Eileen as he passes the torch of coordinating.

In lieu of holding candidate forums for every office covering Multnomah County, Emily Toops organized the Video Voters' Guide, inviting US Representative District 3, and Oregon Senate and Representative candidates to record eight minute interviews broadcast on public access television and posted on LWVPDX YouTube Channel and website, Vote411, and the MetroEast Community Media website.

Linda Roholt had to official pass along leadership of Voter Registration efforts and we are recruiting for a new Voter Registration chair.

Ann Dudley offered to still serve as a speaker, but has asked for new leadership to coordinate the Speaker's Bureau. Ann has provided wonderful resource materials she diligently collected and organized and also offered to help the new coordinator once is found. We are recruiting for a Speakers Bureau chair, anticipating there will be ballot measures on the November ballot and requests for speakers on the measures.

Beth Burczak and Janine Settlemyer led efforts to provide Voter Registration during the Naturalization Ceremonies and participated in the wonderful event held at OMSI that included extensive media coverage. Unfortunately, we received notice in October that outside groups would no longer be able to provide this service inside the courtroom.

We received funding from Paloma Clothing (\$300), Neil Kelly, Vernier Software (\$1K), and the Wyss Foundation (\$7K through Sara Frewing Fund), and \$5K from the Multnomah Bar Foundation. These contributions help to

offset printing costs of the voters' guides, but the contributions from League members still supply much of our total expenses.

Voter's Guide

Peggy Bengry

Position Description

Producing the *Voters' Guide* includes the following tasks:

- Creating a schedule that depends on the candidate filing deadline and the election date.
- Determining the number of guides to print, with Board approval.
- Researching what offices are open and updating Vote411.org with the office descriptions, in coordination with the State League technology director.
- Recruiting volunteers to craft questions for each open office, holding a question-framing meeting that includes LWV-Clackamas and LWV-Washington County, getting Board approval of the questions and entering the questions into vote411.org.
- In coordination with LWVOR, crafting email notices to candidates requesting their participation.
- Selecting and verifying general voter information for the *Voters' Guide*.
- Estimating the number of pages in the guide and requesting a dollar estimate from the printer.
- Arranging for Spanish translation, editing and proofreading.
- After the candidate filing deadline, entering candidate names and contact information, from Elections Office records, into vote411.org.
- Researching what ballot measures will be on the ballot, recruiting volunteers to write ballot measure reports, monitoring the progress of the report writers, recruiting an editing committee for the reports and holding an editing meeting.
- Contacting candidates who have not responded near the Vote411.org deadline.

- Coordinating with the State League, the designer, the printer and the translator, to produce proof copies of the guide.
- Recruiting proofreaders and holding proofreading meetings for all guide versions.
- Coordinating with the distribution chair and the printer as necessary.
- Assisting with writing publicity materials for the *Voters' Guide* and vote411.org.
- Recruiting volunteers and conducting a mailing party to send guides to LWVPDX members.

Volunteers

Debbie Aiona, Doreen Binder, Eileen Chase, Carol Cushman, Fran Dyke, Judy Froemke, Kathleen Hersh, Adele Higgins, Stephanie Hertzog, Debbie Kaye, Ted Kaye, Molly Keating, Josie Koehne, Marion McNamara, Mary McWilliams, Maud Naroll, Luis Nava, Margaret Noel, Roberta Palmer, Betsy Pratt, Debbie Runciman

Review of Year's Activities

Since no local candidates and only one local ballot measure were on the November, 2017 ballot, no *Voters' Guide* was created for that election.

The *Voters' Guide* for the May, 2018 Primary Election included information on 80 candidates in 15 races and on 1 ballot measure. Sixty-seven percent of candidates responded to our request for information. Of those who did not respond, nearly half were candidates for Circuit Court Judge, running unopposed.

Vote411.org was fully utilized for this election. It is the source from which we

acquire the input to the printed guides. LWVOR supplied all funding for Vote411.

Suggestions for the Coming Year

Our Spanish translation has been a two-step process, with editing and proofreading combined into one step. Separating the two steps would be a better use of available volunteers, and searching for student Spanish-speakers for the proofreading step

might increase our reach into that community.

At Peter Englander's instigation, we will begin talks this Spring with the Chinese American Citizen's Alliance about the possibility of a Chinese edition.

Research into Post Office regulations, paper sizes and envelopes could make mailing the *Voters' Guide* easier and cheaper.

***Voters' Guide* Distribution**

Eileen Chase

Position Description

The *Voters' Guide* Distribution chair enables the LWVPDX Board to decide on the number of Multnomah County guides to print by providing past election numbers, including, where possible, surveys of distribution points after the election to subtract unused guides from the total distributed, and by surveying historical distribution points like the Multnomah County Library, the Multnomah County elections office, New Seasons Markets and Meals on Wheels. Once the Board has decided on a print total, the Distribution chair conveys local and statewide numbers to the state League Voter Service chair early in the election cycle.

The Distribution chair finds drop points from which volunteers can collect guides to distribute, recruits volunteers for the distribution, coordinates with the state League Voter Service Chair and the printer to ensure guides are received at the drop points in a timely manner, keeps records of the number and location of guides distributed and participates in the distribution effort.

At the end of the election cycle, the chair surveys major distribution points to determine how many guides were actually used by voters.

Volunteers

Art Wilson, Barbara Woodford, Bill Stalions, Brenda Smith, Debbie Aiona, Debbie Kaye, Debbie Runciman, Dorthea Petersen, Eileen Chase, Eileen Hufana, Janet Youel, Julie Nittler, Lynn Baker, Margaret Noel, Marilyn Owen, Marlene Byrne, Mary McWilliams, Peggy Bengry, Stephanie Hertzog, Teresa Hardy

Review of Year's Activities

For the 2018 May Primary Election, 15,500 guides were distributed, 13,000 in English and 2,500 in Spanish. We have expanded our reach into local community colleges and universities and through the Interfaith Alliance Against Poverty. A monitoring team of volunteers was assembled for the Multnomah County Libraries, New Seasons Markets and Meals on Wheels dining centers to ensure that the initial distribution from the central offices of these venues was kept replenished.

Voter Forums for Candidates and Ballot Measures

Maud Naroll

Position Description

The Voter Forums chair tracks upcoming elections and determines best offices/measures for forums, based on importance of office/measure, community dialog, media coverage, and League capacity. Immediately following last days of candidate/measure filings, Chair sends invitations to all candidates and each side of any measures. The Voter Service chair recruits partner organizations to cosponsor events. Schedules date(s), reserves location(s), and arranges for event media creation and distribution. The chair provides information to the Voter Service publicist. is responsible for publicizing event(s) by writing articles for the Voter, creating press releases, and soliciting other interested organizations. With help from other League leaders, the chair recruits the event volunteers including the moderator, greeters, and timers. The chair handles the logistics of the voter forum itself, sending appropriate reminders/directions to candidates and volunteers, preparing the moderator's scripts, arranging for physical materials, event recording, etc. The chair also administers the League's policies for Voter Forums, making decisions about how to handle any unusual situations that emerge during the forum. The chair thanks volunteers and candidates/participants and provides them the media distribution information and writes a final/summative article for the *Voter*.

Volunteers

Doreen Binder, Beth Burzak, Eileen Chase, Nancy Donovan, Fran Dyke, Linda Fields, Suzanne Fleming, Geoff Gilbert, Susan Gilbert, Debbie Kaye, Linda Mather, Lyn Mayben, Marion McNamara, Christine Moore,

Leslie Morehead, Bobbie Regan, Colleen Shoemaker, and Ellen Simmons.

Review of Year's Activities

Forums for this fiscal year were coordinated by Maud Naroll, with considerable and welcome assistance from Stephanie Hertzog for the January ballot measure forum.

Ballot Measure 101 proposed repealing taxes the 2017 legislature passed to fund Medicaid. Finding a No speaker was a challenge, but the well-attended forum had speakers for both Yes and No sides plus a neutral health economist to explain the measure and answer questions as well.

For the May election, Voter Service organized two forums, one for Metro President, Multnomah County Auditor, Chair, and Commissioner District 2; the second covered Metro Commissioner districts 2 and 4 plus Portland Commissioners for Positions 2 and 3. Thirty candidates filed in those contested race, and almost all participated, including our first deaf candidate in memory.

Signing Resources and Interpreters interpreted. We partnered with The Interfaith Alliance on Poverty. Nancy Donovan, Susan & Geoff Gilbert, and Lyn Maben sorted audience questions for moderators Debbie Kaye, Linda Mather, and Leslie Morehead.

Given the breadth of the faith-based organizations belonging to our co-sponsor, we assumed there were candidates belonging to member congregations. Therefore, we stressed the need for confidentiality on questions with our Alliance contacts.

Video Voters' Guide

Emily Toops

Position Description

The main role of the Video Voters' Guide is to provide information to constituents about candidates running for office in contested positions as a compliment to the Voters' Guide and another way to reach a broader audience. Video Voters' Guide interviews are approximately 8 minutes long, and are less formal one on one conversations with a League volunteer. Coordinator/Lead for this efforts identifies and sends invitations to candidates, identifies and helps train interviewers, schedules interviews, works with other League members to develop questions, writes the scripts and is coordinates details with our partners, MetroEast Community Media.

Speakers Bureau

Vacant (temporary support by Stephanie Hertzog)

Position Description

The main role of the Speakers Bureau is to provide information about ballot measures to interested groups throughout the community prior to an election. The Coordinator of the Speakers Bureau communicates with groups who request a speaker, schedules volunteer speakers, and coordinates with state and local Voter Services to obtain and distribute ballot measure research and Voter Guides. The coordinator plans an orientation/training meeting for volunteer speakers to review speaker expectations, learn speaking tips and techniques, and become familiar with the ballot measure research. The volunteer speakers present both sides of ballot measure issues and do not advocate for or against any measure.

In addition to informing voters about ballot measures, the Speakers Bureau receives occasional requests for presentations on other topics related to civic education.

Volunteers

Emily Toops undertook the task of managing the *Video Voters' Guide* and has exciting ideas she wants to incorporate for the 2018 General Election.

Volunteers

Debbie Kaye, Emily Toops, Stephanie Hertzog

Review of the Year's Activities

Of the 26 of candidates that received invitations to participate in the Video Voters' Guide for the 2018 Primary, 8 were able to take advantage of this opportunity. Videos will be inserted in the broadcast schedule randomly by MetroEast Community Media on public access channels and are posted on LWVPDX YouTube Channel, our website, MetroEast website and Vote 411.org.

Carol Cushman, Norman Turrill, and for passing along the wonderful organization materials and toolkits, former Speakers' Bureau coordinator, Ann Dudley.

Review of the Year's Activities

The January 2018 Special Election Speakers Bureau involved 2 volunteer speakers who presented the state ballot measures at 1 venue in Multnomah County. The venue was a senior living community. Venues typically include senior living residences, subsidized housing communities, churches, professional organizations, private homes, Multnomah County health providers, neighborhood and civic associations, and a public library. Speakers Bureau was not activated for the 2018 May Primary.

Because of the extremely few ballot measures in recent elections (one in the November Special Election, one in the January Special Election and one in the May Primary Election), our lack of a Speaker's Bureau Chair has not been critical. This will

change for the November, 2018 election, however! This is a short-term task before each major election that you might enjoy coordinating. Contact Stephanie Hertzog for more information.

Voter Registration

(Vacant)

Position Description

The Voter Registration Chair trains volunteers in filling out both print and online registration forms, schedules voter registration drives that are either requested by community organizations or initiated by the Chair, organizes leaders to run the drives, helps the leaders to recruit trained volunteers to assist, and ensures that printed forms are delivered to the Multnomah County Elections Office in a timely manner.

The Chair also maintains a record of numbers and locations of events, number of registrations made or checked, names of the registrants and names of volunteers.

Review of Year's Activities

We are recruiting for a Voter Registration chair. In the meantime, League member Jan Johnson worked with Causa to register new citizens.

Naturalization Ceremony

(Now defunct) - Formerly Janine Settlemeyer & Beth Burczak

Review of the year's Activities:

SPECIAL Naturalization Ceremony Friday, October 6, 2017 was a beautiful sunny day to have a Naturalization Ceremony in the front courtyard at OMSI. A conference was being held for the Federal Bar Association and District of Oregon attorneys and judges. The Honorable Chief District Judge Mosman had organized this special Naturalization ceremony for 30 new citizens as a part of the conference. He asked the League of Women Voters of Portland to register voters and assist with the ceremony. Four League volunteers presented each new citizen with a United States flag and registered 28 new citizens to vote. In addition, as a part of the ceremony we were treated to an incredible Pink Martini serenade of multicultural songs. Each new citizen also received free admission to OMSI on this day. It was an exceptional day to become a United States citizen.

On October 11, 2017, we received a letter from the deputy clerk which included the

following: 'After careful consideration, the United States District Court for the District of Oregon has decided that, effective immediately, participation in our monthly Naturalization Ceremonies will be limited to court staff and the United States Citizenship and Immigration Service. This decision is the result of the fact that, over the past year, we have had an increasing number of groups, individuals, and organizations request that they too be given an opportunity to participate. Unfortunately, these requests have brought us to a point where the Court must decide to either open the proceedings to all who wish to contribute or to limit the proceedings to those federal agencies specifically tasked with the naturalization process. The Court has concluded that restricted participation is our only option.' Although we followed up with a letter and personal meeting with Judge Mosman, we were not successful in changing this decision.

For any member interested in leading efforts to remedy this situation or find alternative options, please contact Voter Service Chair.

2017–2019 LWVPDX Multnomah County Directory of Elected Officials

Mary McWilliams

Position Description

The *2017–2019 lwvpdx Multnomah County Directory of Elected Officials* is in a new format that has been shortened to 6 pages (from 43) and is a 2-column Word document. The *Directory* can be viewed on our website and downloaded, or printed for free. One can also [click through to your elected official](#) from our website or on the download on your computer.

This *2017–2019 Directory* is a [complete list of how to contact all elected officials in Multnomah County](#) and by sections:

- National (Executive and Legislative Branches)
- Oregon (Executive, Legislative, and Judicial Branches)
- Metro Government
- Multnomah County Government
- City Governments
- Community Colleges
- Public School Boards
- Special Districts (Districts for Soil & Water Conservation, Water, People's Utility, and Fire)
- Neighboring Counties
- Election Information (How to Register to Vote, and Political Parties)
- About the League of Women Voters.

The process for updating the *Directory*

remains similar to past years. Volunteers are recruited to take a section of the *Directory* and verify and update elected officials' contact information with online and telephone research. With the change to a three-page double-sided format, the *Directory* costs much less to produce and is less time consuming to update as changes occur. The *2017-2019 Directory* became

available in early 2017. The last update was February 15, 2018.

Directory distribution is via online and print copy. The *Directory* is housed on our website under ADVOCATE and then "Contact Elected Officials." From our website the *Directory* can be downloaded to your computer or printed. Free copies of the *Directory* are available through our website, for pick up at the League office, and our public Civic Education Programs and Voter Service Forums. There is a small charge to USPS the *Directory*. The Multnomah County Board of Elections provides a link to the *Directory* on their "Information for Voters," and then "I want to...see who's in office now."

A major revision of the *Directory* will be done in early January 2019 (to share the results of the November 2018 election and when contact information can be assured) and again in July 2019 (to share the results of the May 2019 School Board and Other Special Districts election). League volunteers for these revisions will be needed.

Volunteers

Members who are new, working, or long-time, like to volunteer for the *Directory* as it is a time-limited task that they can do from their own home. The major update of the *Directory* is after the November election in even numbered years, with minor updates after each election.

Our thanks to the *Directory* volunteers: Debbie Aiona, Lynn Baker, Peggy Bengry, Marlene Byrne, Carol Cushman, Fran Dyke, Linda Fields, Judy Froemke, Kathleen Hersh, Debbie Kaye, Aidan Krainock, Lyn Maben, Don MacGillivray, Mary McWilliams, Emily Medley, Margaret Noel, Marilyn Owen, and Janet Youel.

Recognition of LWVPDX Volunteers 2017-2018

**Non-League Volunteers*

| | | |
|------------------|-------------------|--------------------|
| Debbie Aiona | Stephanie Hertzog | Margaret Noel |
| Lynn Baker | Adele Higgins | James Ofsink |
| Alice Bartelt | Karn Hill | Kirsten Orand |
| Amy Beltaine | Eileen Hufana | Alan Osborn |
| Peggy Bengry | Ann Hyde | Pat Osborn |
| Doreen Binder | Katherine Jones | Marilyn Owen |
| Lainie Block* | Elizabeth Joseph | Roberta Palmer |
| Nancy Boudreau | Sally Joughlin* | Corinne Paulson |
| Beth Burczak | Debbie Kaye | Dorthea Peterson |
| Amy Jo Butler | Ted Kaye | Betsy Pratt |
| Marlene Byrne | Molly Keating | Fay Putnam |
| Julie Chapman | Christie Kline | Bobbie Regan |
| Eileen Chase | Josie Koehne | Nadyne Rosin |
| Elaine Cogan | Claire Kordosky | Barbara Ross |
| Carol Cushman | Ruth Kratochvil | Debbie Runciman |
| Anne Davidson | Lucy Lawton | Vincenza Scarpaci |
| Nancy Donovan | Wendy Lawton | Judy Schroeter |
| Fran Dyke | Marnie Lonsdale | Minda Seibert |
| Tom Dyke | Lyn Maben | Janine Settelmeyer |
| Kristin Eberhard | Don MacGillivray | Colleen Shoemaker |
| John Elizalde* | Linda Mantel | Ellen Simmons |
| Peter Englander | Kimberly Mason | Brenda Smith |
| Clyde Fahlman | Linda Mather | Barbara Stalions |
| Linda Fields | Rebecca McCrory | Bill Stalions |
| Suzanne Fleming | Linda McDowell | Pat Tesch |
| Judy Froemke | Marion McNamara | Phil Thor |
| Jane Gigler | Mary McWilliams | Emily Toops |
| Geoff Gilbert | Paulette Meyer | Norman Turrill |
| Susan Gilbert | Christine Moore | Bruce Tyberg |
| Lorraine Griffey | Frances Moore | Michelle Walsh |
| Teresa Hardy | Leslie Morehead | Barbara Willer* |
| Liz Hawthorne | Maud Naroll | Arthur Wilson |
| Mary Hepokoski | Luis Nava | Carol Wilson |
| Diane Herrmann | Julie Nittler | Barbara Woodford |
| Kathleen Hersh | Amber Nobe | Janet Youel |

Lifetime Members

| | | |
|---------------------|-------------------|---------------|
| Dorothy Baker | Ruth Johnson | Jeanne Steed |
| Jane Cease | Jewel Lansing | Mildred Taxer |
| Thelma Lester Clark | Margurite Metcalf | Carol Wilson |
| Elaine Cogan | Connie Morgan | Nancy Zavitz |
| Mary Fulton | Corinne Paulson | |
| Lucy Hanks | Maxine Selling | |

League of Women Voters of Portland Presidents 1930-2018

Presidents of the 1930s

Miss Elanor Gile
Mrs. Fredrick Kieble
Mrs. Charles Carver, Jr.
Mrs. Thomas Sharp
Miss Anne Mulheron
Mrs. Lamar Tooze
Mrs. Frank Kerr
Mrs. Meredith Bailey, Jr.
Mrs. Elliott R. Corbett

Presidents of the 1940s

Mrs. Donald McGraw
Carrie Hervin (Mrs. I. E.)
Mrs. E. W. St. Pierre
Mrs. Hilmar B. Grondahl
Marion Hughes (Mrs. Edward L.)
Mrs. M. S. Meriwether

Presidents of the 1950s

Mrs. Verne Dusenberry
Ruth Hagenstein (Mrs. W. D.)
Mrs. Rollin H. Boles
Marion Hughes (Mrs. Edward L.)
Thalia Hudson (Mrs. Edward O.)
Jeanne Steed (Mrs. Ray)

Presidents of the 1960s

Mary Damskov (Mrs. Arnold)
Stevie Remington (Mrs. J. D.)
Ruth Robinson (Mrs. Thomas)
Wanda Mays

Presidents of the 1970s

Elaine Cogan (1969–71)
Jane Cease (1971–73)
Ruth Spielman (1973–75)
Sue Juba (1975–77)
Judy Keltner (1977–79)

Presidents of the 1980s

Darleane Lemley (1979–81)
Kris Hudson (1981–83)
Ann Porter (1983–85)
Leeanne MacColl (1985–87)
Corinne Paulson (1987–89)

Presidents of the 1990s

Cheri Unger (1989–91)
Sara Frewing (1991–93)
Susan Ward (1993–95)
Debbie Aiona (1995–99)

Presidents of the 2000s

Beverly Wilson & Debbie Aiona (1999–2000)
Beverly Wilson & Jan Wolf (2000–01)
Jan Wolf (2001–03)
Frances Baker (2003–05)
Carol Cushman (2005–08)
Betsy Pratt (2008–2011)

Presidents of the 2010s

Mary McWilliams (2011–13)
Margaret Noel & Kathleen Hersh (2013–15)
Margaret Noel (2015–16)
Frances Dyke (2016–17)
Frances Dyke & Doreen Binder (2017-2018)